

Please note change in meeting time to 8:05 due to elections.

**Council Meeting
Tuesday, March 5, 2024
City Council Chamber
8:05 p.m.
AGENDA**



Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
 - Council Minutes –February 20, 2024
 - HRA – February 14, 2024
 - Telecom Commission – February 26, 2024
- Regular Bills
- Licenses
 - Exempt Gambling Permit - Business, Arts and Recreation Center, Inc. – April 16, 2024
 - Amplification Permit – Windom Lions Club – June 7, 2024
 - Authorization to Dispense Intoxicating Liquor – Windom Lions Club – June 7, 2024
 - Temporary Liquor License
 - Windom Lions Club – June 7, 2024
 - Windom Chamber – April 17, 2024

2. Department Heads

3. SEH – Request for Additional Services

4. Personnel Committee

- Assistant Police Chief Resignation

5. Additional Mayor Appointment

6. Contractor Payments & Change Orders

- Truck Garage – Wilcon Construction Services Pmt #9 - \$22,045.94
- Generator Plant Construction – Wilcon Construction Services Pmt #4 - \$140,030.00
- Wilcon Construction Services – Change Order #4 – VOID-Add 2” Water line in lieu of 1” - \$530.00
- Wilcon Construction Services – Change Order #5 – RPZ @ Power Wash Station - \$915.00
- Liquor Store – Sussner Construction Pmt #4 - \$149,114.84
- TSP – Amendment Letter #2 – Schedule Extension Request

7. New Business

8. Old Business

9. Council Comments

10. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
February 20, 2024
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade,
James Nelson and Scott Benson

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief;
Jon Ketzenberg, Streets & Parks Superintendent; Tim Snyder,
Community Center Director and Ben Derickson, Fire Chief

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – February 6, 2024
 - Community Center Commission – February 5, 2024
 - Economic Development Authority – February 12, 2024
 - Library Board – February 13, 2024
- Regular Bills

Motion by Benson second by Esplan approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:

None.

6. National School Resource Officer Proclamation:

Quade read the proclamation and thanked Officer Dana for her work and interactions with students.

Council Member Grunig introduced the Resolution No. 2024-04, entitled “CITY OF WINDOM 2024 NATIONAL SCHOOL RESOURCE OFFICER DAY PROCLAMATION” and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Esplan, Nelson, Quade, Benson and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Jones and the Council thanked Officer Wallace for her work as the SRO.

7. Recognition of Accomplishment – Honorable Mention Recipient LMC “Mayor for A Day” Contest:

Jones said that Windom 4th Grade student, Janette Juarez, was chosen as an honorable mention essay by the League of Minnesota Cities. Jones asked Ms. Juarez to come to the Council table and read her essay.

Janette Juarez read her essay proposing that every home have an emergency button to contact police, fire and ambulance as not all kids have cell phones. She also proposed that the City take toddlers into consideration when building parks as the equipment can be too large and supports should be covered with foam to prevent injury.

The Mayor and City Council applauded her essay and submission to the LMC contest.

8. MN DOT Presentation – Highway 60/71 Proposed Project:

Mary Loeffler and Anne Wolff from MN DOT introduced themselves. Loeffler reviewed the proposed 2025 project that included new stop lights and re-striping the highway. She said they met with City staff and a representative of the City's Street committee to review the proposal and received that input which resulted in new bump-outs at the 10th Street intersection being removed. She said that municipal consent is required under State statute and the proposed project would need Council approval in the future, but prior to that public hearing and vote they would be doing some public informational meetings to let the citizens know about the proposal and take their feedback. The re-striping would be done to have one thorough lane each direction and a dedicated turn lane in the middle and where room is available there would be right turn lanes so the concept is three to five lanes depending on the area of town. The proposed configuration they feel will help traffic flow and reduce accidents. They envision the public hearing and Council vote in April or May.

Jones asked about any City contribution MN DOT was requiring. Loeffler said that the MN DOT policy is for the City to pay for traffic signals based on the number of segments (legs) intersecting so the 10th Street intersection is 50% MN DOT and 50% City which is anticipated to be a \$150,000 local cost. The 6th Street intersection is 75% MN DOT and 25% County. She added that MN DOT is looking at their cost share policy but this is the current and past practice.

Esplan said the Street Committee's recommendation is not to cost share anything for the traffic signals, but something based on volume would be more reasonable as the signals are needed because of the highway.

Jones asked what happens if there is legislative action or MN DOT policy change on cost share and what about future maintenance costs? Loeffler replied that the cost share is not until the end of the project and that they have no idea if any legislative changes will occur. Future maintenance of the signals is the City's responsibility for the structures, bulbs, etc. If the signals are damaged due to an accident then that is MN DOT's responsibility. Loeffler said the re-construction of the Highway 60/71 corridor in Windom is currently on the schedule for the 2030s, but the signals cannot last that long so they are doing this part now.

Grunig asked about traffic speeds coming into town and the ability to make turns coming out of Kwik Trip. The solution he sees are the roundabouts proposed by MN DOT as MN DOT has said a speed study would not help. Why not do the roundabouts now and put the striping money into it. Loeffler said that the roundabouts are estimated to be \$6 million and the traffic signal project with re-striping is \$1.1 million. MN DOT does not have the money to fund all projects so they are prioritizing. The striping will also test the functionality of the dedicated turn-lane concept. Any speed limit changes require a speed study and one done for Highway 60 coming from the west may show higher current speeds as the 85th percentile and be detrimental to the City's desire for lower speed limits.

Grunig clarified that MN DOT is saying that current speeds drive the study not safety. Loeffler said that design elements contribute to the speed drivers feel safe traveling and this area is open and straight so drivers travel faster. Yes, the study does then use the 85th percentile to set the speed limits.

Quade said many vehicles are non-local traffic so they do not know there is traffic coming out of Kwik Trip and where to slow down for coming into town, which causes a problem. Locals know these traffic patterns.

Grunig noted that on Highway 60 by Mountain Lake there are flashing lights by the intersections and wondered if that would help notify drivers of speed zones. Wolff said those types of devices have met with limited success. Loeffler added that the lights can be done with municipal cost share but best results are through enforcement.

Nelson asked about red light cameras as he sees numerous violations and roundabouts in Worthington see regular accidents too. Loeffler said that distracted driving makes drivers miss noticing signs.

Benson said that MN DOT knows of the issues in town, but making the community wait eight years before any reconstruction with roundabouts is not logical. The community has definite ideas and comments about the highway and is experiencing the congestion at the stop lights with turning cars. Loeffler replied that she appreciates the comments and the eight year schedule has to do with available funding. She said they are looking at priorities and projects are data driven. She feels the three lane cross-section with dedicated turn lanes will help and that the installation of the new signals will be flexible enough to handle different lane configurations. MN DOT wants to try this proposed concept in 2025 and collect data to 2027 and then use that data to work on the five—year plan leading up to the 2032 reconstruction. Benson asked what the traffic count is on the highway. Loeffler said she did not have that figure but estimated 9,000 to 12,000 vehicles per day with most being through traffic.

Jones said he is glad MN DOT did not pursue a by-pass as the highway is key for residents and businesses. He added that the proposed concept MN DOT is making was part of the prior highway corridor study and discussion.

Esplan said there is a lot of unused road surface on the highway by Kwik Trip so maybe MN DOT could consider striping in a merge lane for vehicles turning out of Kwik Trip onto the highway.

Grunig clarified that MN DOT is planning to solicit additional community input on the striping proposal. Wolff said that the input started with the 2019-21 highway study, but MN DOT is planning on more public engagements starting with the Windom Farm and Home show plus other events.

Dan Van Schepen, DGR Engineering, said that this proposal changes yet again the prior new cul-de-sac and turn lane project by Dollar General and the carwash. Nasby noted that the City has spent \$50,000 to \$70,000 in engineering costs on this due to many re-designs and changes wanted by MN DOT and the City simply should not bear these continual changes and costs. Loeffler said that MN DOT has made modifications and changes, which is common with District 7 and Headquarters. The proposed concept does not show the striping in this area yet as the City will have to re-design for the cul-de-sac now not coming out onto a new turn lane.

Grunig asked if there would be problems for emergency vehicles getting through town with the proposed striping concept? Loeffler said that MN DOT can work with the City's EMS on traffic signal override equipment but that would be at City expense. Ben Derickson, Fire Chief, said that they have problems especially at 6th Street\Highway 62 intersection with Highway 60/71 since MN DOT's restriping that area to three lanes. They did not have the same issues when it was all four lanes.

Jones thanked MN DOT for coming and said that there will be public input for MN DOT to consider.

9. League of Minnesota Cities Insurance Trust – Insurance Renewal:

Josh Peterson, Bank Midwest Insurance, said he is the agent for the City's insurance policy with the League. He thanked the City for the business relationship and noted that there was a \$8,254 dividend that the City got last year. The City has policies with the LMCIT and Travelers to cover workers comp, property and casualty, auto and liability. The City's claim history was good, but is improving

which resulted in lower rates for 2024. A big workers comp claim from 2019 fell off the rating formula which helped a lot. Overall the City will pay about \$8,000 less across all polies.

Grunig asked if the retirement of the gas turbine at the Electric Department lowered the rates. Peterson said that helped, but with increased valuations on buildings and equipment it was about neutral.

Peterson said he is looking for two actions from the City Council regarding the waiver of the statutory tort limit or not and the acceptance of excess liability coverage. The City has not waived the tort limit in the past nor taken the additional liability coverage. Peterson noted the quote for the additional insurance is \$19,065. Nasby concurred that has been the past practice.

Motion by Quade second by Grunig not to waive the statutory tort limit. Motion carried 5 – 0.

Motion by Esplan second by Benson to reject the additional \$1 million excess liability coverage. Motion carried 5 – 0.

10. Ratification of Fire Department Election:

Derickson said that the Department held their annual officer election and the qualifications of each officer are outlined in the Council packet. He said their officers are as follows:

Ben Derickson, Chief

Jason Krumwiede, 2nd Assistant Chief

Jordan Bussa, 1st Assistant Chief

Kristen Porath, 3rd Assistant Chief

The only change from 2023 was that Justin Harrington resigned from the 2nd Assistant Chief position.

Motion by Grunig second by Benson to ratify the 2024 Windom Fire Department officer elections as presented. Motion carried 5 – 0.

Jones thanked the Department for all their work on the community's behalf. He asked if there were any highlights from the annual fire district meeting. Derickson said the attendance at the fire district meeting was low, but they covered the call volume, equipment review and talked about applying for a USDA grant for the tanker (Unit #26). The Fire District was going to have their meeting shortly and seemed supportive of applying for the grant.

11. 2023 Annual Report:

Nasby noted the narratives and statistics for the 2023 annual report and thanked staff for putting it together. He said it really tells a good story about the work being done by the departments.

12. Citywide Clean-Up:

Nasby said that the changes made in 2023 seemed to work well for Hometown Sanitation and staff. The dates available this year are April 6th, May 18th and June 15th. He asked for Council's preference on the date and noted that the City will also be coordinating with the County for mattress collection.

Motion by Benson second by Grunig to set the 2024 Citywide Clean-up for May 18th. Motion carried 5 – 0.

Nasby said that in the past the City has helped subsidize the cost of the mattress collection. The price went up \$2 this year and wanted to know if the Council wanted to continue the subsidy and if so, how much. He noted the budget for the clean-up supports the subsidy cost.

Motion by Grunig second by Quade to continue the subsidy for the mattress collection at a rate of \$8 per mattress or box spring with a limit of two tags per household. Motion carried 5 – 0.

Preliminary

Nasby said the last discussion item was whether to have one or two drop off locations for residents who bring in small items not collected on the curbs. Last year there were two locations and with the volume of traffic both Hometown and City staff thought one location would be sufficient. The Department Heads also discussed this and would suggest the one location be Tegel's Park. Council consensus that one location would be fine for 2024 and if there is a problem we can re-visit it for 2025. He also noted that Cottonwood County is planning on hosting appliance and electronics recycling collection in the Spring as well.

13. Additional Mayor Appointment:

Jones said that he is recommending Matt Miller to be appointed to the Planning Commission with the concurrence of the Building Official.

Motion by Benson second by Nelson to appoint Matt Miller to an unexpired term, ending December 2025, on the Planning Commission. Motion carried 5 – 0.

14. New Business:

None.

15. Old Business:

None.

16. Council Comments:

Grunig said the Annual Reports were well done and thanked the Department Heads and Denise Nichols.

Benson urged people to think of the law enforcement, fire and EMT personnel in their thoughts and prayers.

Nasby thanked law enforcement, fire and ambulance personnel for their work in the community.

Jones noted the State of the City article in the local newspaper.

17. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:12 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

February 14, 2024 at 8:30 a.m.

A regular meeting of the Board of Directors was held on February 14, 2024 at the Hillside Manor. Board Members present: Jean Fast (via phone), Margaret McDonald and Tony Scott. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: Linda Jaakola, Joel LaCanne and City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:31 a.m.

Abby Schmidt with ABDO called in to go over the recent audit and reported there were no issues to report other than the segregation of duties is not being met which is very common in small PHAs due to the number of staff.

The Regular Meeting was closed at 8:42 a.m. (McDonald/Scott)

The Annual Meeting was called to order at 8:43 a.m. A motion was made for Jean Fast as Chairman and Linda Jaakola as Vice Chair (McDonald/Scott). A second motion was made for Margaret McDonald as Secretary (Scott/McDonald).

The annual Meeting was closed at 8:45 a.m. (Scott/McDonald)

The Regular Board Meeting was reopened at 8:46 a.m. with the consent agenda approved which included minutes from the January meeting, the Agenda, Balance Report and Bills Report. (Scott/McDonald)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director reported that Ron's Electric has ordered the GFI breakers for the RV Apartments.
2. The Executive Director reported that the hallway lights at HS have been replaced.

New Business consists of:

1. The Executive Director reported on the ABDO results previously discussed via the call with Abby.
2. The Executive Director reported that it is Tami's Birthday today.
3. The Executive Director reported that the damage to Riverview 610 has been repaired and the apartment has been rented.
4. The Executive Director reported our FYE is March 31, 2024.
5. The Executive Director reported all staff evaluations will be completed on 2/27/2024.
6. The Executive Director presented 7 accounts for Bad Debt Write-Off in the amount of \$9,483.54. After some discussion a motion was made to approve the write-off to Bad Debt. (Scott/McDonald)
7. The Executive Director reported we were reimbursed the \$1,000.00 from the fire call at HS for a carbon monoxide detection.
8. The Executive Director presented a quote from Bargen, Inc. to put a clear seal coat on the parking lots, to give them approximately 6 more years life. Hillside Manor would be \$14,211.00 and the Riverview Apartments would be \$1,975.00. After some discussion a motion was made to approve the quote as presented. (Scott/McDonald)

9. The Executive Director reported that there is a washing machine at Riverview that continues to be down due to continuous overloading and will need to be replaced. After some discussion it was decided to get quotes for the replacement of the washing machine. Including the current prices at the local laundromats to determine an increase in rates. This will be tabled until the March meeting.
10. The Executive Director presented the 2024 budget. After some discussion a motion was made to approve the budget as presented. (Scott/McDonald)
11. The Executive Director presented a resignation letter from Sheryl Skarset, RV Tenant Liaison. A motion was made to approve the resignation. (Scott/McDonald)
12. The Executive Director reported President's Day is a paid holiday on Monday February 19, 2024. The office will be closed.
13. The Executive Director reported Hillside Manor will have the UCAP Tax Clinic on February 24 from 9:00 a.m. to 11:30 a.m.
14. The Executive Director reviewed the February overview.

Upcoming Board Meetings are scheduled for March 13th (RV) at 8:30 am and April 10th (HS) at 8:30 a.m.

With no further business, the meeting was adjourned at 9:22 a.m. (Scott/McDonald)

Jean Fast, Chairman

Linda Loewen, Executive Director

TELECOMMUNICATIONS COMMISSION MEETING
City of Windom Council Chambers or City Hall February 26th, 2024

I. Call Meeting to Order. The meeting was called to order by Pres. Abraham at 6:02PM

II. Roll Call:

President:	Dirk Abraham	City Staff:	Steve Nasby <i>Absent</i>
V President:	Josh Peterson <i>Absent</i>	City Staff:	Jeff Dahna
Secretary:	<i>vacant</i>	Council Liaison:	Scott Benson <i>Absent</i>
Commissioner:	Jayesun Sherman	Council Liaison:	Dennis Esplan <i>Absent</i>
Commissioner:	Tim Hiley <i>Absent</i>	Commissioner:	Jake Voth

III. Approval of Minutes from January 22nd, 2024 meeting.

IV. Project Updates: Dahna updated commissioners on the various projects. City Network – Upgrading VEEM (virtual server software) virtual servers to increase capacities and licensing requirements. Fiber Splicing Trailer – Techs have been using it to splice distribution fiber. Need to outfit it with tool boxes and additional specialty fiber optic tools. NG911 System - NOC tech working on SIP trunks and testing.

V. Manager's Report: Dahna reports:

Cable TV Headend – Maintaining as necessary. Telecom inventory counts completed. Working on inventory count adjustments. Local calling issues with Lumen/CenturyLink tandem switch to Verizon Wireless. Hospital fax server service having issues connecting to local fax machines. Call completion issue with their long-distance provider. Lightning damaged equipment – League of MN Cities will pay out for the damaged equipment minus the \$1000 deductible.

VI. New Business:

GM and Commissioners discuss the -New proposed position Outside Plant Foreman / Splicer.

VII. Old Business: No Old Business to move on.

VIII. Commissioner's concerns and questions: None.

IX. Set Next Telecom meeting: March 18th, 2024 at 6:00 pm at the City Council Chambers or City Hall.

X. Adjourn: Meeting adjourned by unanimous consent at 6:52 pm.

Dirk Abraham, Telecom Commission President

XXXX, Telecom Commission Secretary

Attest: _____

Jeff Dahna, Telecom General Manager



Windom, MN

Expense Approval Report

By Fund

Payment Dates 2/17/2024 - 3/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
KARLEE RAE HILL	9772-1	09/14/2023	CREDIT REFUND	100-20191	130.82
MN REVENUE	JAN 2024	02/16/2024	SALES TAX	100-20202	51.00
MN REVENUE	JAN 2024	02/16/2024	SALES TAX	100-20202	5,843.00
MN REVENUE	JAN 2024	02/16/2024	SALES TAX	100-20202	20,963.00
MN REVENUE	JAN 2024	02/16/2024	SALES TAX	100-20202	11.00
					26,998.82
Activity: 41110 - Mayor & Council					
CITIZEN PUBLISHING CO	1-31-24	02/16/2024	PRINTING	100-41110-350	79.50
CITIZEN PUBLISHING CO	1-31-24	02/16/2024	PRINTING	100-41110-350	130.80
CITIZEN PUBLISHING CO	1-31-24	02/16/2024	PRINTING	100-41110-350	194.40
CITIZEN PUBLISHING CO	1-31-24	02/16/2024	PRINTING	100-41110-350	245.25
CITIZEN PUBLISHING CO	1-31-24	02/16/2024	PRINTING	100-41110-350	666.00
CITIZEN PUBLISHING CO	1-31-24	02/16/2024	PRINTING	100-41110-350	456.75
CONVENT. & VISITOR BUREAU	FEB 2024	02/27/2024	AMERICINN/LODGING TAX	100-41110-491	4,971.46
CONVENT. & VISITOR BUREAU	FEB 2024	02/27/2024	RED CARPET/LODGING TAX	100-41110-491	836.91
Activity 41110 - Mayor & Council Total:					7,581.07
Activity: 41310 - Administration					
SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	100-41310-131	1.80
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	100-41310-133	72.00
ABDO LLP	483958	02/21/2024	CONSULTING & AUDITING	100-41310-301	2,038.92
Activity 41310 - Administration Total:					2,112.72
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	100-41910-133	8.00
CITIZEN PUBLISHING CO	1-31-24	02/16/2024	PRINTING	100-41910-350	286.00
Activity 41910 - Building & Zoning Total:					294.00
Activity: 41940 - City Hall					
HOMETOWN SANITATION SER	0000546842	02/08/2024	CITY HALL/REFUSE DISPOSAL	100-41940-384	114.99
Activity 41940 - City Hall Total:					114.99
Activity: 42120 - Crime Control					
SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	100-42120-131	14.40
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	100-42120-133	160.00
ITL PATCH COMPANY, INC	94492CD9-0003	01/30/2024	POLICE/UNIFORMS	100-42120-218	160.60
WINDOM AREA HEALTH	320434697	02/14/2024	POLICE/MEDICAL	100-42120-305	65.00
ALPHA WIRELESS - MANKATO	24111	02/13/2024	POLICE/RADIO UNITS	100-42120-323	108.00
MIKE'S LLC	997	02/14/2024	POLICE/RADIO UNITS	100-42120-323	4,584.21
LEASE FINANCE PARTNERS	3250 02-20-24	02/27/2024	POLICE/DATA PROCESSING	100-42120-326	398.00
TRITECH SOFTWARE SYSTEMS	399688	01/12/2024	POLICE/DATA PROCESSING	100-42120-326	152.81
LEAGUE OF MN CITIES INS TR	22168	02/20/2024	CLAIM # 00498722/DONNA	100-42120-364	91.00
MIKE'S LLC	1008	02/23/2024	POLICE/MAINTENANCE - OFFI	100-42120-404	4,675.93
CRYSTAL CLEAN CAR WASH LL	1081	02/13/2024	POLICE/MAINTENANCE - VEHI	100-42120-405	55.00
DEVIN KOPPERUD	2-20-24	02/27/2024	POLICE/PICK UP ANTIFREEZE-	100-42120-405	20.99
E & C GRAPHICS INC	25019	02/27/2024	POLICE/MAINTENANCE - VEHI	100-42120-405	500.00
PAUL MARSH	30456	02/27/2024	POLICE/UNIT 21-3/MAINTENA	100-42120-405	180.61
PAUL MARSH	30462	02/27/2024	POLICE/MAINTENANCE - VEHI	100-42120-405	91.50
FLEET SERVICES DIVISION	2024071001	02/27/2024	POLICE/VEHICLE LEASE	100-42120-419	2,282.33
MN CHIEF OF POLICE ASSN	15011	12/31/2023	POLICE/MEMBERSHIP RENEW	100-42120-433	376.00
Activity 42120 - Crime Control Total:					13,916.38
Activity: 42220 - Fire Fighting					
MN FIRE SERVICE CERTIFICATI	12250	02/21/2024	FIRE/TRAINING & REGISTRATI	100-42220-308	75.00
MUNICIPAL EMERGENCY SER	IN2002237	02/16/2024	FIRE/TRAINING & REGISTRATI	100-42220-308	900.00
JORDAN BUSSA	2-13-24	02/20/2024	FIRE/MILEAGE/NEW BOAT	100-42220-331	302.84

Expense Approval Report

Payment Dates: 2/17/2024 - 3/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SER	0000546888	02/08/2024	FIRE/REFUSE DISPOSAL	100-42220-384	46.00
MUNICIPAL EMERGENCY SER	IN2002237	02/16/2024	FIRE/MAINTENANCE	100-42220-404	1,595.01
MUNICIPAL EMERGENCY SER	IN2006478	02/21/2024	FIRE/MAINTENANCE - OFFICE	100-42220-404	309.84
PAUL MARSH	30428	02/23/2024	FIRE/UNIT 20/MAINTENANCE	100-42220-405	1,036.16
PAUL MARSH	30437	02/23/2024	FIRE/UNIT 22/MAINTENANCE	100-42220-405	1,045.62
PAUL MARSH	30480	02/27/2024	FIRE/MAINTENANCE - VEHICL	100-42220-405	614.14
Activity 42220 - Fire Fighting Total:					5,924.61

Activity: 43100 - Streets

SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	100-43100-131	1.80
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	100-43100-133	80.00
MN MUNICIPAL UTILITIES ASS	63439	02/06/2024	OPERATING SUPPLIES	100-43100-217	82.50
MIDSTATES EQUIPMENT & SU	224049	02/06/2024	STREET/STREET MAINTENANC	100-43100-224	24,995.83
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Street	100-43100-224	19.01
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Street	100-43100-225	39.99
HOMETOWN SANITATION SER	0000546843	02/08/2024	STREET/REFUSE DISPOSAL	100-43100-384	116.99
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Street	100-43100-401	47.98
Activity 43100 - Streets Total:					25,384.10

Activity: 45202 - Park Areas

NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	100-45202-133	16.00
JOHNSON HARDWARE	15814	02/16/2024	STREET/SMALL TOOL	100-45202-241	38.00
HOMETOWN SANITATION SER	0000546844	02/08/2024	SQUARE/REFUSE DISPOSAL	100-45202-384	67.99
HOMETOWN SANITATION SER	0000546855	02/08/2024	ISLAND/REFUSE DISPOSAL	100-45202-384	103.96
HOMETOWN SANITATION SER	0000546856	02/08/2024	TEGELS/REFUSE DISPOSAL	100-45202-384	39.98
HOMETOWN SANITATION SER	0000546857	02/08/2024	KASTLE KINGDOM/REFUSE DI	100-45202-384	51.98
HOMETOWN SANITATION SER	0000546867	02/08/2024	MAYFLOWER/REFUSE DISPOS	100-45202-384	47.98
HOMETOWN SANITATION SER	0000546894	02/08/2024	ABBY/REFUSE DISPOSAL	100-45202-384	22.99
JOHNSON HARDWARE	16062	01/30/2024	STREET/TREES	100-45202-404	52.84
JOHNSON HARDWARE	16063	01/30/2024	STREET/TREES	100-45202-404	54.50
SEED CENTER	17178	02/13/2024	STREET/MAINTENANCE - GRO	100-45202-406	100.00
SEED CENTER	17179	02/14/2024	STREET/MAINTENANCE - GRO	100-45202-406	200.00
PET WASTE ELIMINATOR	43303660	02/23/2024	STREET/PET BAGS	100-45202-406	359.09
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Parks	100-45202-406	11.98
Activity 45202 - Park Areas Total:					1,167.29
Fund 100 - GENERAL Total:					83,493.98

Fund: 211 - LIBRARY

Activity: 45501 - Library

NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	211-45501-133	16.00
PLUM CREEK LIBRARY	IV26198	02/16/2024	LIBRARY/SUPPLIES	211-45501-200	10.80
ARAMARK	2560227517	02/16/2024	LIBRARY/MAINTENANCE - STR	211-45501-402	36.38
DEMCO INC	7438995	02/27/2024	LIBRARY/MISC	211-45501-480	470.63
Activity 45501 - Library Total:					533.81
Fund 211 - LIBRARY Total:					533.81

Fund: 225 - AIRPORT

Activity: 45127 - Airport

SOUTHWEST MN BROADBAN	02-15-2024	02/23/2024	AIRPORT/TELEPHONE	225-45127-321	102.50
MN POLLUTION CONTROL AG	10000180293	02/23/2024	AIRPORT/PERMIT FEE	225-45127-460	400.00
Activity 45127 - Airport Total:					502.50
Fund 225 - AIRPORT Total:					502.50

Fund: 230 - POOL

Activity: 45124 - Pool

ELITE MECHANICAL SYSTEMS	17259	12/31/2023	WINDOM POOL/TOILET	230-45124-402	554.61
ELITE MECHANICAL SYSTEMS	17547	12/31/2023	WINDOM POOL/URINAL VALV	230-45124-402	608.07
ELITE MECHANICAL SYSTEMS	15877	12/31/2023	WINDOM POOL/HEATERS	230-45124-404	225.00
ELITE MECHANICAL SYSTEMS	16196	12/31/2023	WINDOM POOL/TOILET/URIN	230-45124-404	1,226.89
Activity 45124 - Pool Total:					2,614.57
Fund 230 - POOL Total:					2,614.57

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	235-42153-131	1.80
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	235-42153-133	16.00
AMAZON CAPITAL SERVICES, I	1PHH-3T1P-DL67	02/27/2024	AMBO/OPERATING SUPPLIES	235-42153-217	114.86
LEWIS FAMILY DRUG, LLC	01-31-2024	02/27/2024	AMBO/OTHER MEDICATION	235-42153-261	30.52
LINDE GAS & EQUIPMENT INC	40920414	02/13/2024	AMBO/OTHER MEDICATION	235-42153-261	900.90
EXPERT BILLING LLC	12167	02/16/2024	AMBO/DISPATCHING	235-42153-325	2,842.00
DONNA MARCY	2-18-24	02/21/2024	AMBO/MEALS	235-42153-334	12.84
MEGAN BRAMSTEDT	2-5-24 - 2-14-24	02/21/2024	AMBO/MEALS	235-42153-334	57.94
JENNA VACHUSKA	2-5-24 - 2-8-24	02/21/2024	AMBO/MEALS	235-42153-334	75.57
KRISTEN PORATH	2-6-24 - 2-18-24	02/21/2024	AMBO/MEALS	235-42153-334	128.51
ROB VISKER	2-8-24	02/21/2024	AMBO/MEALS	235-42153-334	26.76
JODI JOHNSON	2-8-24	02/21/2024	AMBO/MEALS	235-42153-334	16.20
AMBER SVOBODA	2-9-24 - 2-10-24	02/21/2024	AMBO/MEALS	235-42153-334	57.46
WINDOM AREA CHAMBER OF	2024 FARM SHOW	02/27/2024	AMBO/ADVERTISING	235-42153-340	75.00
HOMETOWN SANITATION SER	0000546888	02/08/2024	AMBO/REFUSE DISPOSAL	235-42153-384	45.99
PAUL MARSH	30337	02/27/2024	AMBO/MAINTENANCE - VEHI	235-42153-405	97.70
SIRIUS XM RADIO INC	X8-1134879775	02/27/2024	AMBO/MAINTENANCE - VEHI	235-42153-405	18.15
ABDO LLP	483958	02/21/2024	CONSULTING & AUDITING	235-42153-480	177.30
Activity 42153 - Ambulance Total:					4,695.50
Fund 235 - AMBULANCE Total:					4,695.50
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	250-46520-133	24.00
WINDOM AREA CHAMBER OF	02-12-2024	02/27/2024	ADVERTISING	250-46520-340	300.00
Activity 46520 - EDA Total:					324.00
Fund 250 - EDA GENERAL Total:					324.00
Fund: 277 - TIF 1-22 CEMSTONE					
Activity: 46530 - TIF Districts					
DGR ENGINEERING	00266431	02/20/2024	EDA/SOUTH COTTONWOOD L	277-46530-303	408.00
Activity 46530 - TIF Districts Total:					408.00
Fund 277 - TIF 1-22 CEMSTONE Total:					408.00
Fund: 601 - WATER					
Activity: 49400 - Water					
SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	601-49400-131	1.80
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	601-49400-133	48.00
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Water	601-49400-217	6.91
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Water	601-49400-241	-3.38
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Water	601-49400-241	15.45
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Water	601-49400-241	41.30
ABDO LLP	483958	02/21/2024	CONSULTING & AUDITING	601-49400-301	1,329.74
MN VALLEY TESTING	1238961	02/09/2024	WATER/LAB TESTING	601-49400-310	77.50
CORE & MAIN LP	INV0005401	02/16/2024	WATER/SEWER/LAB TESTING	601-49400-310	191.37
GOPHER STATE ONE CALL	4010846	02/13/2024	LOCATES	601-49400-321	14.53
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	POSTAGE	601-49400-322	252.84
INNOVATIVE SYSTEMS LLC	INV-15738	02/16/2024	DATA PROCESSING	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-15738	02/16/2024	DATA PROCESSING	601-49400-326	866.63
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	PROCESSING	601-49400-326	161.04
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	INSERTS	601-49400-350	1.50
B.C. JOHNSON CONSTRUCTIO	INV0108	02/23/2024	WATER/MAINTENANCE - DIST	601-49400-408	1,000.00
CORE & MAIN LP	U295539	02/16/2024	WATER/MAINTENANCE - DIST	601-49400-408	705.86
SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	601-49400-480	1.80
SW/WC SERVICE COOPERATIV	MARCH 24	02/21/2024	HEALTH INSURANCE	601-49400-480	944.96
Activity 49400 - Water Total:					6,175.35
Fund 601 - WATER Total:					6,175.35

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	602-49450-133	32.00
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Sewer	602-49450-217	23.48
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Sewer	602-49450-241	79.67
ABDO LLP	483958	02/21/2024	CONSULTING & AUDITING	602-49450-301	1,329.74
RYAN ANDERSON	2-7-24	02/23/2024	SEWER/TRAINING & REGISTR	602-49450-308	100.00
MN VALLEY TESTING	1237722	02/09/2024	SEWER/LAB TESTING	602-49450-310	91.20
MN VALLEY TESTING	1238004	02/09/2024	SEWER/LAB TESTING	602-49450-310	251.20
MN VALLEY TESTING	1238079	02/09/2024	SEWER/LAB TESTING	602-49450-310	171.20
MN VALLEY TESTING	1238603	02/09/2024	SEWER/LAB TESTING	602-49450-310	91.20
MN VALLEY TESTING	1238744	02/09/2024	SEWER/LAB TESTING	602-49450-310	251.20
MN VALLEY TESTING	1238923	02/09/2024	SEWER/LAB TESTING	602-49450-310	155.20
MN VALLEY TESTING	1239065	02/16/2024	SEWER/LAB TESTING	602-49450-310	141.60
MN VALLEY TESTING	1239268	02/16/2024	SEWER/LAB TESTING	602-49450-310	91.20
MN VALLEY TESTING	1239755	02/23/2024	SEWER/LAB TESTING	602-49450-310	251.20
RMB ENVIRONMENTAL LABO	E000237	02/16/2024	SEWER/LAB TESTING	602-49450-310	1,540.00
CORE & MAIN LP	INV0005401	02/16/2024	WATER/SEWER/LAB TESTING	602-49450-310	191.37
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Sewer	602-49450-310	11.92
GOPHER STATE ONE CALL	4010846	02/13/2024	LOCATES	602-49450-321	14.52
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	POSTAGE	602-49450-322	252.85
INNOVATIVE SYSTEMS LLC	INV-15738	02/16/2024	DATA PROCESSING	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-15738	02/16/2024	DATA PROCESSING	602-49450-326	866.62
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	PROCESSING	602-49450-326	161.04
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	INSERTS	602-49450-350	1.50
HOMETOWN SANITATION SER	0000546846	02/08/2024	WASTEWATER/REFUSE DISPO	602-49450-384	119.98
NATHAN WILLIAM DYKES	12551	02/16/2024	SEWER/MAINTENANCE - OFFI	602-49450-404	707.77
ERIC'S ELECTRIC MOTOR REPA	55474	02/23/2024	SEWER/MAINTENANCE - OFFI	602-49450-404	128.35
MN POLLUTION CONTROL AG	10000178808	02/23/2024	SEWER/LICENSE FEES	602-49450-444	5,900.00
Activity 49450 - Sewer Total:					13,473.51
Fund 602 - SEWER Total:					13,473.51
Fund: 604 - ELECTRIC					
ELECTRIC FUND	# 514 RETURN	02/27/2024	EL/INVENTORY	604-14200	27.98
IRBY ELECTRICAL DISTRIBUTO	5013883040.001	02/20/2024	EL/INVENTORY	604-14200	1,728.00
AMERICAN ENGINEERING TES	INV-175344	01/30/2024	EL/GENERATION BUILDING	604-16480	2,370.00
MN REVENUE	JAN 2024	02/16/2024	SALES TAX	604-20202	123.00
					4,248.98
Activity: 49550 - Electric					
SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	604-49550-131	1.80
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	604-49550-133	88.00
AMAZON CAPITAL SERVICES, I	1GGQ-CCVT-1LXK	02/23/2024	EL/SUPPLIES	604-49550-200	64.56
AMAZON CAPITAL SERVICES, I	1JRW-VD6K-F3D4	02/27/2024	EL/SUPPLIES	604-49550-200	16.14
ULINE SHIPPING SUPPLY SPECI	174179017	02/16/2024	EL/OPERATING SUPPLIES	604-49550-217	3,372.94
SHARE CORP.	258123	02/08/2024	EL/OPERATING SUPPLIES	604-49550-217	126.75
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Electric	604-49550-217	444.95
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Electric	604-49550-217	49.99
FRANKS SHOE REPAIR	43886	02/27/2024	EL/UNIFORMS	604-49550-218	202.00
FRANKS SHOE REPAIR	43887	02/27/2024	EL/UNIFORMS	604-49550-218	198.00
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Electric	604-49550-241	549.99
CMP - CENTRAL MUNICIPAL P	7650	02/16/2024	EL/ENERGY	604-49550-263	32,332.16
CMP - CENTRAL MUNICIPAL P	7650	02/16/2024	EL/TRANSMISSION	604-49550-263	144,831.04
DEPARTMENT OF ENERGY	BFPB000800124	02/08/2024	EL/MERCHANDISE FOR RESAL	604-49550-263	81,688.57
FRONTIER ENERGY, INC	193810	02/20/2024	EL/GRANT WRITING	604-49550-301	2,500.00
ABDO LLP	483958	02/21/2024	CONSULTING & AUDITING	604-49550-301	1,329.74
JM TEST SYSTEMS, INC	5851830-IN	02/27/2024	EL/LAB TESTING	604-49550-310	1,502.00
GOPHER STATE ONE CALL	4010846	02/13/2024	LOCATES	604-49550-321	14.53
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	POSTAGE	604-49550-322	252.84
INNOVATIVE SYSTEMS LLC	INV-15738	02/16/2024	DATA PROCESSING	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-15738	02/16/2024	DATA PROCESSING	604-49550-326	1,733.26

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	PROCESSING	604-49550-326	161.04
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	INSERTS	604-49550-350	1.50
HOMETOWN SANITATION SER	0000546847	02/08/2024	EL/REFUSE DISPOSAL	604-49550-384	117.98
AMAZON CAPITAL SERVICES, I	1T6W-KF3M-G9K3	02/27/2024	EL/MAINTENANCE - STRUCTU	604-49550-402	764.90
US LBM OPERATING CO 3009	2304448	02/08/2024	EL/MAINTENANCE - STRUCTU	604-49550-402	240.30
US LBM OPERATING CO 3009	2314823	02/20/2024	EL/MAINTENANCE - STRUCTU	604-49550-402	24.08
KIP NESS	5839	02/23/2024	EL/MAINTENANCE - STRUCTU	604-49550-402	1,495.00
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Electric	604-49550-402	9.56
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Electric	604-49550-402	42.06
WINDOM TOWING LLC	11323	02/08/2024	EL/MAINTENANCE - OFFICE	604-49550-404	102.14
WINDOM TOWING LLC	11341	02/09/2024	EL/MAINTENANCE - DOT INS	604-49550-404	102.14
WINDOM TOWING LLC	11376	02/09/2024	EL/MAINTENANCE - DOT INS	604-49550-404	102.14
WINDOM TOWING LLC	11394	02/09/2024	EL/MAINTENANCE - DOT INSP	604-49550-404	222.00
WINDOM TOWING LLC	11342	02/09/2024	EL/MAINTENANCE - VEHICLE	604-49550-405	725.31
WINDOM TOWING LLC	11346	02/09/2024	EL/MAINTENANCE - VEHICLE	604-49550-405	650.53
WINDOM TOWING LLC	11351	02/09/2024	EL/MAINTENANCE - VEHICLE	604-49550-405	62.14
WINDOM TOWING LLC	11362	02/09/2024	EL/MAINTENANCE - VEHICLE	604-49550-405	810.22
WINDOM TOWING LLC	11377-A	02/14/2024	EL/UNIT #310/MAINTENANCE	604-49550-405	62.14
ELECTRIC FUND	# 865	02/27/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	164.60
ELECTRIC FUND	# 866	02/27/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	624.13
ELECTRIC FUND	# 867	02/27/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	13.00
SHARE CORP.	258123	02/08/2024	EL/MAINT SUB STATION	604-49550-411	1,397.64
CMP - CENTRAL MUNICIPAL P	7650	02/16/2024	EL/CIP	604-49550-450	3,599.92
MN REVENUE	JAN 2024	02/16/2024	SALES TAX	604-49550-460	144.00
WINDOM AREA DEVELOPME	MARCH 2024	02/27/2024	PAYMENT	604-49550-491	1,200.00
Activity 49550 - Electric Total:					285,172.73
Fund 604 - ELECTRIC Total:					289,421.71

Fund: 609 - LIQUOR STORE

MN REVENUE	JAN 2024	02/16/2024	SALES TAX	609-20202	13,553.00
					13,553.00

Activity: 49751 - Liquor Store

SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	609-49751-131	1.80
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	609-49751-133	32.00
AH HERMEL COMPANY	1008484/1008484	02/08/2024	LIQUOR S/SUPPLIES	609-49751-211	90.11
ARAMARK	2560227523	02/20/2024	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	69.07
AH HERMEL COMPANY	1008484/1008484	02/08/2024	LIQUOR S/SUPPLIES	609-49751-217	125.77
AH HERMEL COMPANY	1008485/1008485	02/08/2024	LIQUOR S/MERCHANDISE	609-49751-217	126.28
DOLL DISTRIBUTING, LLC	1436260	02/20/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	55.50
SOUTHERN GLAZER'S OF MN	2440448	02/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,258.95
SOUTHERN GLAZER'S OF MN	2442906	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,082.31
SOUTHERN GLAZER'S OF MN	2445505	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,557.89
SOUTHERN GLAZER'S OF MN	2448012	02/26/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,521.31
JOHNSON BROS.	2474991	02/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	6,067.14
JOHNSON BROS.	2479162	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,117.00
JOHNSON BROS.	2483510	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	559.43
PHILLIPS WINE & SPIRITS	517274	02/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	-326.00
PHILLIPS WINE & SPIRITS	6731450	02/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,113.40
PHILLIPS WINE & SPIRITS	6734843	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,045.46
PHILLIPS WINE & SPIRITS	6738377	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,935.13
DOLL DISTRIBUTING, LLC	1414741	02/16/2024	LIQUOR S/BEER	609-49751-252	64.00
DOLL DISTRIBUTING, LLC	1436260	02/20/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	4,609.00
DOLL DISTRIBUTING, LLC	1438496	02/16/2024	LIQUOR S/BEER	609-49751-252	1,444.95
DOLL DISTRIBUTING, LLC	1440134	02/16/2024	LIQUOR S/BEER	609-49751-252	-430.00
DOLL DISTRIBUTING, LLC	1441181	02/16/2024	LIQUOR S/BEER	609-49751-252	-107.22
DOLL DISTRIBUTING, LLC	1446158	02/26/2024	LIQUOR S/BEER/NON-ALCOHL	609-49751-252	9,837.20
DOLL DISTRIBUTING, LLC	1446159	02/26/2024	LIQUOR S/BEER	609-49751-252	167.80
DOLL DISTRIBUTING, LLC	1446160	02/26/2024	LIQUOR S/BEER	609-49751-252	-37.80
DOLL DISTRIBUTING, LLC	1448235	02/27/2024	LIQUOR S/BEER	609-49751-252	151.00
JOHNSON BROS.	2483512	02/16/2024	LIQUOR S/BEER	609-49751-252	30.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARTISAN BEER COMPANY	3657362	02/08/2024	LIQUOR S/BEER	609-49751-252	113.40
ARTISAN BEER COMPANY	3658889	02/16/2024	LIQUOR S/BEER	609-49751-252	107.65
ARTISAN BEER COMPANY	3660464	02/16/2024	LIQUOR S/BEER	609-49751-252	147.65
DOLL DISTRIBUTING, LLC	921180	02/16/2024	LIQUOR S/BEER	609-49751-252	4,983.10
DOLL DISTRIBUTING, LLC	921184	02/26/2024	LIQUOR S/BEER	609-49751-252	-20.85
PAUSTIS WINE COMPANY	227392	02/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	928.00
SOUTHERN GLAZER'S OF MN	2445506	02/20/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	13.20
SOUTHERN GLAZER'S OF MN	2448013	02/26/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	576.84
JOHNSON BROS.	2474992	02/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	909.50
JOHNSON BROS.	2479163	02/20/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	386.00
PHILLIPS WINE & SPIRITS	6731451	02/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	415.00
PHILLIPS WINE & SPIRITS	6734844	02/20/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	193.60
PHILLIPS WINE & SPIRITS	6738378	02/20/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	296.99
AH HERMEL COMPANY	1008485/1008485	02/08/2024	LIQUOR S/MERCHANDISE	609-49751-254	132.30
AH HERMEL COMPANY	1011127/1011127	02/27/2024	LIQUOR S/MERCH/FREIGHT	609-49751-254	60.60
JOHNSON BROS.	2483511	02/20/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	40.00
JOHNSON BROS.	284740	02/08/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	-38.97
PBC - PEPSI BEVERAGES COM	94743759	02/20/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	362.43
AH HERMEL COMPANY	1011127/1011127	02/27/2024	LIQUOR S/MERCH/FREIGHT	609-49751-256	112.56
DOLL DISTRIBUTING, LLC	1436260	02/20/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	162.10
DOLL DISTRIBUTING, LLC	1446158	02/26/2024	LIQUOR S/BEER/NON-ALCOHL	609-49751-259	261.85
AH HERMEL COMPANY	1008485/1008485	02/08/2024	LIQUOR S/MERCHANDISE	609-49751-261	36.82
ABDO LLP	483958	02/21/2024	CONSULTING & AUDITING	609-49751-301	1,329.74
AH HERMEL COMPANY	1008485/1008485	02/08/2024	LIQUOR S/MERCHANDISE	609-49751-333	8.95
AH HERMEL COMPANY	1011127/1011127	02/27/2024	LIQUOR S/MERCH/FREIGHT	609-49751-333	8.95
PAUSTIS WINE COMPANY	227392	02/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	13.50
SOUTHERN GLAZER'S OF MN	2440448	02/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	16.40
SOUTHERN GLAZER'S OF MN	2442906	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	77.63
SOUTHERN GLAZER'S OF MN	2445505	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	63.72
SOUTHERN GLAZER'S OF MN	2445506	02/20/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	0.34
SOUTHERN GLAZER'S OF MN	2448012	02/26/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	92.88
SOUTHERN GLAZER'S OF MN	2448013	02/26/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	20.50
JOHNSON BROS.	2474991	02/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	161.14
JOHNSON BROS.	2474992	02/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	28.59
JOHNSON BROS.	2479162	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	12.18
JOHNSON BROS.	2479163	02/20/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	14.21
JOHNSON BROS.	2483510	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	11.03
JOHNSON BROS.	2483511	02/20/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-333	2.03
JOHNSON BROS.	284740	02/08/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-333	-1.52
PHILLIPS WINE & SPIRITS	517274	02/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	-2.03
PHILLIPS WINE & SPIRITS	6731450	02/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	38.57
PHILLIPS WINE & SPIRITS	6731451	02/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	18.27
PHILLIPS WINE & SPIRITS	6734843	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	18.27
PHILLIPS WINE & SPIRITS	6734844	02/20/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	4.06
PHILLIPS WINE & SPIRITS	6738377	02/20/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	75.97
PHILLIPS WINE & SPIRITS	6738378	02/20/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	12.69
WINDOM AREA CHAMBER OF	02-12-2024	02/27/2024	ADVERTISING	609-49751-340	300.00
KDOM RADIO	0229 1-31-2024	02/08/2024	LIQUOR S/ADVERTISING	609-49751-340	783.56
WINDOM COMMUNITY CENT	R2023203	02/20/2024	LIQUOR S/ADVERTISING DEER	609-49751-340	250.00
HOMETOWN SANITATION SER	0000546845	02/08/2024	/REFUSE DISPOSAL	609-49751-384	242.06
JETTER CLEAN, INC - FAIRMO	F17967	02/26/2024	LIQUOR S/MAINTENANCE - U	609-49751-409	550.00
MN REVENUE	JAN 2024	02/16/2024	SALES TAX	609-49751-460	14.00
O'MALLEY'S STORAGE AND RE	3392	02/27/2024	LIQUOR S/STORAGE CONTAIN	609-49751-480	200.00

Activity 49751 - Liquor Store Total: 58,706.94

Fund 609 - LIQUOR STORE Total: 72,259.94

Fund: 614 - TELECOM

Activity: 49870 - Telecom

SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	614-49870-131	1.80
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	614-49870-133	80.00
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Telecom	614-49870-227	9.98

Expense Approval Report

Payment Dates: 2/17/2024 - 3/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ABDO LLP	483958	02/21/2024	CONSULTING & AUDITING	614-49870-301	1,329.74
OLSEN THIELEN & CO.,LTD	82389	02/05/2024	TELECOM/LEGAL FEES	614-49870-304	188.75
GOPHER STATE ONE CALL	4010846	02/13/2024	LOCATES	614-49870-321	14.52
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	POSTAGE	614-49870-322	252.84
INNOVATIVE SYSTEMS LLC	INV-15738	02/16/2024	DATA PROCESSING	614-49870-326	997.11
INNOVATIVE SYSTEMS LLC	INV-15738	02/16/2024	DATA PROCESSING	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-15738	02/16/2024	DATA PROCESSING	614-49870-326	1,733.26
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	PROCESSING	614-49870-326	161.04
NEUSTAR, INC.	L-0000045486	02/20/2024	TELECOM/DATA PROCESSING	614-49870-326	5.25
KDOM RADIO	24010365	02/05/2024	TELECOM/ADVERTISING	614-49870-340	151.98
CITIZEN PUBLISHING CO	1-31-24	02/16/2024	PRINTING	614-49870-350	41.65
INNOVATIVE SYSTEMS LLC	INV-15924	02/16/2024	INSERTS	614-49870-350	1.50
HOMETOWN SANITATION SER	0000546848	02/08/2024	TELECOM/REFUSE DISPOSAL	614-49870-384	105.00
NATIONAL CABLE TV COOP	24010426-01	02/20/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	6.52
BIG TEN NETWORK, LLC	275019	02/16/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	1,345.52
FOX TELEVISION STATIONS, LL	275020	02/16/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	248.82
FOX TELEVISION STATIONS, LL	275021	02/16/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	3,190.00
NEXSTAR BROADCASTING GR	553074	02/16/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	219.51
SHOWTIME NETWORKS INC	76290	02/16/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	156.20
BALLY SPORTS NORTH	V73945	02/16/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	6,627.52
UNIVERSAL SERVICE ADMIN C	JAN & FEB 2024	02/20/2024	FEB/499A CONTRIBUTION	614-49870-443	2,036.42
UNIVERSAL SERVICE ADMIN C	JAN & FEB 2024	02/20/2024	JAN/499A CONTRIBUTION	614-49870-443	2,036.42
METASWITCH NETWORKS LTD	INMNL0043630	02/05/2024	TELECOM/LICENSE FEES	614-49870-444	22,683.00
E-911 - INDEPENDENT EMERG	FEB 2024	02/20/2024	TELECOM/	614-49870-445	40.00
1623 FARNAM LLC	00008929	02/05/2024	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
MANKATO NETWORKS, LLC	390080	02/20/2024	TELECOM/INTERNET EXPENSE	614-49870-447	1,472.50
SWWC - SOUTHWEST WEST C	74731	02/05/2024	TELECOM/ON CALL SUPPORT	614-49870-448	950.00
CONSOLIDATED CALL CENTER	24690	02/05/2024	TELECOM/CALL COMPLETION	614-49870-451	114.80
ONVOY, LLC dba INTELIGENT	409733	02/05/2024	TELECOM/CALL COMPLETION	614-49870-451	3,493.82
ONVOY, LLC dba INTELIGENT	410040	02/05/2024	TELECOM/CALL COMPLETION	614-49870-451	185.59
MN REVENUE	JAN 2024	02/16/2024	SALES TAX	614-49870-460	501.00
Activity 49870 - Telecom Total:					51,617.06
Fund 614 - TELECOM Total:					51,617.06

Fund: 615 - ARENA

Activity: 49850 - Arena

SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	615-49850-131	1.80
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	615-49850-133	32.00
JCL SOLUTIONS - JANITORS CL	1348948	02/26/2024	ARENA/CLEANING/SUPPLIES	615-49850-211	700.00
JCL SOLUTIONS - JANITORS CL	1351777	02/26/2024	ARENA/CLEANING/SUPPLIES	615-49850-211	551.84
JCL SOLUTIONS - JANITORS CL	1351777-1	02/26/2024	ARENA/CLEANING/SUPPLIES	615-49850-211	182.65
AMAZON CAPITAL SERVICES, I	1HDX-4X4J-WHJC	02/05/2024	ARENA/OPERATING SUPPLIES	615-49850-217	-58.99
AMAZON CAPITAL SERVICES, I	1RC6-GVQP-PMX4	02/05/2024	ARENA/OPERATING SUPPLIES	615-49850-217	58.99
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Arena	615-49850-217	20.65
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Arena	615-49850-217	45.99
RUNNINGS SUPPLY, INC	Runnings Store #71920	02/21/2024	Arena	615-49850-217	45.79
WINDOM AREA CHAMBER OF	02-12-2024	02/27/2024	ADVERTISING	615-49850-340	300.00
HOMETOWN SANITATION SER	0000546849	02/08/2024	ARENA//REFUSE DISPOSAL	615-49850-384	178.99
ELITE MECHANICAL SYSTEMS	22571	02/20/2024	ARENA/CAP WATER LINE	615-49850-402	194.26
SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	615-49850-480	1.80
SW/WC SERVICE COOPERATIV	MARCH 24	02/21/2024	HEALTH INSURANCE	615-49850-480	944.96
Activity 49850 - Arena Total:					3,200.73
Fund 615 - ARENA Total:					3,200.73

Fund: 617 - M/P CENTER

MN REVENUE	JAN 2024	02/16/2024	SALES TAX	617-20202	381.00
					381.00
Activity: 49860 - M/P Center					
SW/WC SERVICE COOPERATIV	MARCH 2024	02/21/2024	EAP	617-49860-131	1.80
NCPERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	617-49860-133	48.00
ARAMARK	256004632	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	-394.72

Expense Approval Report

Payment Dates: 2/17/2024 - 3/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARAMARK	2560159225	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	68.11
ARAMARK	2560163948	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	170.98
ARAMARK	2560166354	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	113.50
ARAMARK	2560168724	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	170.98
ARAMARK	2560173333	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	178.46
ARAMARK	2560186810	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	120.98
ARAMARK	2560189206	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	178.46
ARAMARK	2560191593	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	120.98
ARAMARK	2560193980	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	178.46
ARAMARK	2560196408	12/31/2023	WCC/CLEANING/SUPPLIES	617-49860-211	120.98
ARAMARK	2560225147	02/13/2024	WCC/CLEANING/SUPPLIES	617-49860-211	48.10
RIVER BEND LIQUOR	1-1-24 - 1-31-24	02/23/2024	WCC/BEER/LIQUOR/ICE	617-49860-251	210.23
RIVER BEND LIQUOR	1-1-24 - 1-31-24	02/23/2024	WCC/BEER/LIQUOR/ICE	617-49860-252	587.91
RIVER BEND LIQUOR	1-1-24 - 1-31-24	02/23/2024	WCC/BEER/LIQUOR/ICE	617-49860-261	11.00
WINDOM AREA CHAMBER OF	02-12-2024	02/27/2024	ADVERTISING	617-49860-340	300.00
HOMETOWN SANITATION SER	0000546850	02/08/2024	WCC/REFUSE DISPOSAL	617-49860-384	263.98
TOWN 'N COUNTRY	11963	02/27/2024	WCC/MAINTENANCE - OFFICE	617-49860-404	974.99
ELITE MECHANICAL SYSTEMS	15531	12/31/2023	WCC/BELT REPL/MAINTENAN	617-49860-404	122.73
ELITE MECHANICAL SYSTEMS	15736	12/31/2023	WCC/SENIOR DINING/MAINT	617-49860-404	90.00
ELITE MECHANICAL SYSTEMS	16966	12/31/2023	WCC/MAINTENANCE	617-49860-404	90.00
ELITE MECHANICAL SYSTEMS	17477	12/31/2023	WCC/RTU#1/MAINTENANCE	617-49860-404	117.50
ELITE MECHANICAL SYSTEMS	17487	12/31/2023	WCC/RTU4/MAINTENANCE	617-49860-404	117.50
ELITE MECHANICAL SYSTEMS	17490	12/31/2023	WCC/FURNACE#5/MAINTENA	617-49860-404	267.05
ELITE MECHANICAL SYSTEMS	17502	12/31/2023	WCC/FURN #6/MAINTENANC	617-49860-404	90.00
ELITE MECHANICAL SYSTEMS	17504	12/31/2023	WCC/UNIT 4/MAINTENANCE	617-49860-404	267.80
ELITE MECHANICAL SYSTEMS	17541	12/31/2023	WCC/FURN#8 MAINTENCE	617-49860-404	863.49
DEVIN NIELSEN	1-13-24	02/23/2024	WCC/SNOW REMOVAL	617-49860-406	63.00
MN REVENUE	JAN 2024	02/16/2024	SALES TAX	617-49860-460	371.00

Activity 49860 - M/P Center Total: 5,933.25

Fund 617 - M/P CENTER Total: 6,314.25

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002402	02/23/2024	Federal Tax Withholding	700-21701	11,570.32
MN Department of Revenue -	INV0002403	02/23/2024	State Withholding	700-21702	5,684.50
Internal Revenue Service-Payr	INV0002402	02/23/2024	Social Security	700-21703	13,998.04
MN Pera	INV0002400	02/23/2024	PERA	700-21704	973.14
MN Pera	INV0002400	02/23/2024	PERA	700-21704	9,428.12
MN Pera	INV0002400	02/23/2024	PERA	700-21704	15,739.69
MN State Deferred	INV0002401	02/23/2024	Deferred Roth	700-21705	637.00
MN State Deferred	INV0002401	02/23/2024	Deferred Compensation	700-21705	5,690.00
SW/WC SERVICE COOPERATIV	MARCH 24	02/21/2024	HEALTH INSURANCE	700-21706	30,479.16
LOCAL UNION #949	FEB 2024	02/20/2024	UNION DUES	700-21707	1,837.54
LAW ENFORCEMENT LABOR S	FEB 2024	02/20/2024	POLICE UNION DUES	700-21708	493.50
Internal Revenue Service-Payr	INV0002402	02/23/2024	Medicare Withholding	700-21711	4,150.34
AFLAC	995224	02/20/2024	INSURANCE FEB 2024	700-21715	499.73
AFLAC	995224	02/20/2024	INSURANCE FEB 2024	700-21716	704.23
MN BENEFIT ASSOCIATION	2024-0244024	02/20/2024	INSURANCE/FEB 2024	700-21717	5.84
NCBERS MINNESOTA	3-1-24 - 3-31-24	02/13/2024	INSURANCE	700-21718	16.00
MN BENEFIT ASSOCIATION	2024-0244024	02/20/2024	INSURANCE/FEB 2024	700-21719	687.36
WEX Health Inc	INV0002399	02/23/2024	VEBA Employer Contribution	700-21720	1,432.14
WEX Health Inc	INV0002398	02/23/2024	HSA Employer Contribution	700-21722	997.79
WEX Health Inc	INV0002397	02/23/2024	HSA Employee Contribution	700-21723	446.32

105,470.76

Fund 700 - PAYROLL Total: 105,470.76

Grand Total: 640,505.67

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	83,493.98
211 - LIBRARY	533.81
225 - AIRPORT	502.50
230 - POOL	2,614.57
235 - AMBULANCE	4,695.50
250 - EDA GENERAL	324.00
277 - TIF 1-22 CEMSTONE	408.00
601 - WATER	6,175.35
602 - SEWER	13,473.51
604 - ELECTRIC	289,421.71
609 - LIQUOR STORE	72,259.94
614 - TELECOM	51,617.06
615 - ARENA	3,200.73
617 - M/P CENTER	6,314.25
700 - PAYROLL	105,470.76
Grand Total:	640,505.67

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	130.82
100-20202	Sales Tax Payable	26,868.00
100-41110-350	Printing & Design	1,772.70
100-41110-491	Payments to Other Orga	5,808.37
100-41310-131	Employer Paid Insurance	1.80
100-41310-133	Employer Paid Insurance	72.00
100-41310-301	Auditing & Consulting Se	2,038.92
100-41910-133	Employer Paid Insurance	8.00
100-41910-350	Printing & Design	286.00
100-41940-384	Refuse Disposal	114.99
100-42120-131	Employer Paid Insurance	14.40
100-42120-133	Employer Paid Insurance	160.00
100-42120-218	Uniforms	160.60
100-42120-305	Medical & Dental Fees	65.00
100-42120-323	Radio Units	4,692.21
100-42120-326	Data Processing	550.81
100-42120-364	Insurance - Worker's Co	91.00
100-42120-404	Repairs & Maint - M&E	4,675.93
100-42120-405	Repairs & Maint - Vehicl	848.10
100-42120-419	Vehicle Lease	2,282.33
100-42120-433	Dues & Subscriptions	376.00
100-42220-308	Training & Registrations	975.00
100-42220-331	Travel Expense	302.84
100-42220-384	Refuse Disposal	46.00
100-42220-404	Repairs & Maint - M&E	1,904.85
100-42220-405	Repairs & Maint - Vehicl	2,695.92
100-43100-131	Employer Paid Insurance	1.80
100-43100-133	Employer Paid Insurance	80.00
100-43100-217	Other Operating Supplie	82.50
100-43100-224	Street Maint Materials	25,014.84
100-43100-225	Landscaping Materials	39.99
100-43100-384	Refuse Disposal	116.99
100-43100-401	Repairs & Maint - Buildi	47.98
100-45202-133	Employer Paid Insurance	16.00
100-45202-241	Small Tools	38.00
100-45202-384	Refuse Disposal	334.88
100-45202-404	Repairs & Maint - M&E	107.34
100-45202-406	Repairs & Maint - Groun	671.07

Account Summary

Account Number	Account Name	Payment Amount
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	10.80
211-45501-402	Repairs & Maint - Struct	36.38
211-45501-480	Other Miscellaneous	470.63
225-45127-321	Telephone	102.50
225-45127-460	Miscellaneous Taxes	400.00
230-45124-402	Repairs & Maint - Struct	1,162.68
230-45124-404	Repairs & Maint - M&E	1,451.89
235-42153-131	Employer Paid Insurance	1.80
235-42153-133	Employer Paid Insurance	16.00
235-42153-217	Other Operating Supplie	114.86
235-42153-261	Other Merchandise-Med	931.42
235-42153-325	Dispatching	2,842.00
235-42153-334	Meals/Lodging	375.28
235-42153-340	Advertising & Promotion	75.00
235-42153-384	Refuse Disposal	45.99
235-42153-405	Repairs & Maint - Vehicl	115.85
235-42153-480	Other Miscellaneous	177.30
250-46520-133	Employer Paid Insurance	24.00
250-46520-340	Advertising & Promotion	300.00
277-46530-303	Engineering and Surveyi	408.00
601-49400-131	Employer Paid Insurance	1.80
601-49400-133	Employer Paid Insurance	48.00
601-49400-217	Other Operating Supplie	6.91
601-49400-241	Small Tools	53.37
601-49400-301	Auditing & Consulting Se	1,329.74
601-49400-310	Lab Testing	268.87
601-49400-321	Telephone	14.53
601-49400-322	Postage	252.84
601-49400-326	Data Processing	1,545.17
601-49400-350	Printing & Design	1.50
601-49400-408	Repairs & Maint - Distrib	1,705.86
601-49400-480	Other Miscellaneous	946.76
602-49450-133	Employer Paid Insurance	32.00
602-49450-217	Other Operating Supplie	23.48
602-49450-241	Small Tools	79.67
602-49450-301	Auditing & Consulting Se	1,329.74
602-49450-308	Training & Registrations	100.00
602-49450-310	Lab Testing	3,238.49
602-49450-321	Telephone	14.52
602-49450-322	Postage	252.85
602-49450-326	Data Processing	1,545.16
602-49450-350	Printing & Design	1.50
602-49450-384	Refuse Disposal	119.98
602-49450-404	Repairs & Maint - M&E	836.12
602-49450-444	License Fees	5,900.00
604-14200	Inventory	1,755.98
604-16480	CIP-Const in Progress	2,370.00
604-20202	Sales Tax Payable	123.00
604-49550-131	Employer Paid Insurance	1.80
604-49550-133	Employer Paid Insurance	88.00
604-49550-200	Office Supplies	80.70
604-49550-217	Other Operating Supplie	3,994.63
604-49550-218	Uniforms	400.00
604-49550-241	Small Tools	549.99
604-49550-263	Merchandise for Resale -	258,851.77
604-49550-301	Auditing & Consulting Se	3,829.74
604-49550-310	Lab Testing	1,502.00

Account Summary

Account Number	Account Name	Payment Amount
604-49550-321	Telephone	14.53
604-49550-322	Postage	252.84
604-49550-326	Data Processing	2,929.30
604-49550-350	Printing & Design	1.50
604-49550-384	Refuse Disposal	117.98
604-49550-402	Repairs & Maint - Struct	2,575.90
604-49550-404	Repairs & Maint - M&E	528.42
604-49550-405	Repairs & Maint - Vehicl	2,310.34
604-49550-408	Repairs & Maint - Distrib	801.73
604-49550-411	Repairs & Maint - Sub St	1,397.64
604-49550-450	Conservation	3,599.92
604-49550-460	Miscellaneous Taxes	144.00
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	13,553.00
609-49751-131	Employer Paid Insurance	1.80
609-49751-133	Employer Paid Insurance	32.00
609-49751-211	Cleaning Supplies	159.18
609-49751-217	Other Operating Supplie	252.05
609-49751-251	Liquor	27,987.52
609-49751-252	Beer	21,059.88
609-49751-253	Wine	3,719.13
609-49751-254	Soft Drinks & Mix	556.36
609-49751-256	Tobacco Products	112.56
609-49751-259	Non- Alcoholic	423.95
609-49751-261	Other Merchandise	36.82
609-49751-301	Auditing & Consulting Se	1,329.74
609-49751-333	Freight and Express	696.33
609-49751-340	Advertising & Promotion	1,333.56
609-49751-384	Refuse Disposal	242.06
609-49751-409	Repairs & Maint - Utilitie	550.00
609-49751-460	Miscellaneous Taxes	14.00
609-49751-480	Other Miscellaneous	200.00
614-49870-131	Employer Paid Insurance	1.80
614-49870-133	Employer Paid Insurance	80.00
614-49870-227	Utility System Maint Sup	9.98
614-49870-301	Auditing & Consulting Se	1,329.74
614-49870-304	Legal Fees	188.75
614-49870-321	Telephone	14.52
614-49870-322	Postage	252.84
614-49870-326	Data Processing	3,931.66
614-49870-340	Advertising & Promotion	151.98
614-49870-350	Printing & Design	43.15
614-49870-384	Refuse Disposal	105.00
614-49870-442	Subscriber Fees	11,794.09
614-49870-443	Intergovernmental Fees	4,072.84
614-49870-444	License Fees	22,683.00
614-49870-445	Switch Fees	40.00
614-49870-447	Internet Expense	1,672.50
614-49870-448	On-Call Support	950.00
614-49870-451	Call Completion	3,794.21
614-49870-460	Miscellaneous Taxes	501.00
615-49850-131	Employer Paid Insurance	1.80
615-49850-133	Employer Paid Insurance	32.00
615-49850-211	Cleaning Supplies	1,434.49
615-49850-217	Other Operating Supplie	112.43
615-49850-340	Advertising & Promotion	300.00
615-49850-384	Refuse Disposal	178.99
615-49850-402	Repairs & Maint - Struct	194.26

Account Summary

Account Number	Account Name	Payment Amount
615-49850-480	Other Miscellaneous	946.76
617-20202	Sales Tax Payable	381.00
617-49860-131	Employer Paid Insurance	1.80
617-49860-133	Employer Paid Insurance	48.00
617-49860-211	Cleaning Supplies	1,075.27
617-49860-251	Liquor	210.23
617-49860-252	Beer	587.91
617-49860-261	Other Merchandise	11.00
617-49860-340	Advertising & Promotion	300.00
617-49860-384	Refuse Disposal	263.98
617-49860-404	Repairs & Maint - M&E	3,001.06
617-49860-406	Repairs & Maint - Groun	63.00
617-49860-460	Miscellaneous Taxes	371.00
700-21701	Federal Withholding	11,570.32
700-21702	State Withholding	5,684.50
700-21703	FICA Tax Withholding	13,998.04
700-21704	PERA Contributions	26,140.95
700-21705	Retirement	6,327.00
700-21706	Medical Insurance	30,479.16
700-21707	Union Dues	1,837.54
700-21708	PD Union Dues	493.50
700-21711	Medicare Tax Withholdi	4,150.34
700-21715	Individual Insurance-Afla	499.73
700-21716	Individual Insurance-Afla	704.23
700-21717	Individual Insurance-MB	5.84
700-21718	Individual Insurance-NC	16.00
700-21719	Individual Insurance-MB	687.36
700-21720	VEBA Contributions	1,432.14
700-21722	HSA Contribution	997.79
700-21723	HSA Employee Contribu	446.32
	Grand Total:	640,505.67

Project Account Summary

Project Account Key	Payment Amount
None	640,505.67
Grand Total:	640,505.67

3/1/2024

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Business, Arts and Recreation Center, Inc.

Previous Gambling Permit Number: X-94904-24-012

Minnesota Tax ID Number, if any: 622046

Federal Employer ID Number (FEIN), if any: 41-2022824

Mailing Address: PO Box 123

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Ashley Johnson

CEO Daytime Phone: 507-822-0764

CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): barc.ed@windomnet.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Business, Arts and Recreation Center, Inc.

Physical Address (do not use P.O. box): 1012 5th Avenue

Check one:

☐ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): April 16, 2024

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)
**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (If required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

 Chief Executive Officer's Signature: Ashley Johnson Date: 2-20-2024

(Signature must be CEO's signature; designee may not sign)

 Print Name: Ashley Johnson
REQUIREMENTS
Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS
Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Subject:

Permit Application for use of Amplification Equipment in Public

Date of Event

06/07/2024

Location of Event

Tegel Park/Cottonwood Lake

Start Time

08:00 pm

End Time

12:00 am

Type of Event

Live Band - Rivefest

Applicant Information**Applicant Name**

Windom Lions Club

Address

PO Box 72
Windom, Minnesota 56101
United States
[Map It](#)

Phone

(507) 822-3001

Federal ID # - FEIN # or SSN #

23-7219238

City

unknown

Email

cevers@bankmidwest.com

License Fee - None \$0.00

Street/Park Superintendent Recommends☒

Approval

☐

Denial

Street/Park Superintendent

Police Chief Recommends☒

Approval

☐

Denial

Police Chief

Application APPROVED this ____ day of ____, 20__.

Application DISAPPROVED this ____ day of ____, 20__.

City Council



City of Windom
Windom, Minnesota
Application

For Authorization to Dispense Intoxicating Liquor

To the Windom City Council :

The undersigned hereby applies for authorization to dispense intoxicating liquor on City owned property during a City sponsored event in the City of Windom in accordance with the information given below, City of Windom Code Chapter 5 and Minnesota Statute 340A.404:

Location of Event Regels Park/Cottonwood Lake

Date of Event 6/7/24

Hours 8pm - 12am

Type of Event Live Band / Dance

Windom Lions Club
Name of Individual/Organization

Stephanie Evin - treasurer
Licensee Officers Signature

Windom MN 56101
Street Address

507-822-3001
City State Telephone Number

Federal ID # (Required) E41-6175799

State ID # (Required) _____

Application ☐ Approved ☐ Disapproved
this _____ day of _____, 20_____

City Administrator

License Fee - None \$0.00

- ☐ Copy of On-sale license attached
- ☐ Proof of insurance attached
- ☐ City named as additional insured
- ☐ Licensee has signed the Hold Harmless Agreement

Hold Harmless and Indemnification Agreement

IN CONSIDERATION OF authorization by the Windom City Council to dispense intoxicating liquor on City-owned property or during a City sponsored event, the undersigned licensee hereby agrees to hold harmless the City of Windom, its employees and its agents, from any and all claims for any damages whatsoever arising out of the licensee providing intoxicating liquor under said authorization on the 7th day of June, 2024. Further, the undersigned licensee agrees to indemnify the City of Windom for any such claims for damages whatsoever arising out of licensee's dispensing of said intoxicating liquor, including the reimbursement of the City of Windom's costs and disbursements, including reasonable attorneys' fees in defending any such action for claims and damages.

Stephanie Evin
Licensee Officers Signature

3/1/24
Date



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
Windom Lions Club		Nov 14, 2024		E41-6175799	
Organization Address (No PO Boxes)		City	State	Zip Code	
1015 5th Ave		Windom	Minnesota	56101	
Name of person making application		Business phone		Home phone	
Stephanie Evers				507-822-3001	
Date(s) of event		Type of organization ☐ Microdistillery ☐ Small Brewer			
6/7/24		☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit			
Organization officer's name		City	State	Zip Code	
Eric Haken, President		Windom	Minnesota	56101	
Organization officer's name		City	State	Zip Code	
Kim Haken, Secretary		Windom	Minnesota	56101	
Organization officer's name		City	State	Zip Code	
Stephanie Evers, Treasurer		Windom	Minnesota	56101	

Location where permit will be used. If an outdoor area, describe.
Cottonwood Lake/Tegels Park - Windom, MN 56101. The event will be held in the Lions Club Pavilion that is on site.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
n/a

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
West Bend Mutual \$2,000,000 general aggregate and \$1,000,000 personal & advertising injury liability limit and \$100,000 damage to premises rented.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.**

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Windom Chamber of Commerce	04-17-24	41-0759873	
Address	City	State	Zip Code
303 9th st.	Windom	MN	56101
Name of person making application	Business phone	Home phone	
Darci Jones	507-831-2752		
Date(s) of event	Type of organization		
April 17, 2024	☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit		
Organization officer's name	City	State	Zip Code
Amy Leopold	Windom	MN	56101
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.

Leading Edge Credit Union - Business After Hours

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

NO

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Bank Midwest, \$125.00

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number
Signature City Clerk or County Official	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Building a Better World
for All of Us®

February 19, 2024

RE: City of Windom, Minnesota
Perkins Creek Flood Model & Map
Updates Extra Services Request
SEH No. WINDM 170813 14.00

Mr. Steve Nasby
City Administrator
City of Windom
444 9th Street, PO Box 38
Windom, MN 56101

Dear Mr. Nasby:

Short Elliott Hendrickson Inc. submits this request for additional services completed beyond the scope of our original agreement dated, November 28, 2022, the basis for this request is described below.

ADDITIONAL COORDINATION WITH MNDNR

Our original scope of work included coordination with the Minnesota Department of Natural Resources (MnDNR) to ensure the modeling and mapping related to the update of Perkins Creek was conducted in accordance with their standards. It was assumed that the MnDNR would compile all MT-2 forms for the LOMR submittal to FEMA. The scope of work also included up to 12 hours to support the DNR during FEMA's review. We have completed and expended the original scope of work and project budget; the items below outline our areas of additional services completed.

4th Street Crossing – Additional Modeling Efforts

Following a review and discussion with the MnDNR, it was found that the replacement of the 4th Street crossing in 2009 may lead to significant changes in the calculated 100-year water surface, potentially affecting the inclusion of Perkins Creek in MnDNR's improved data Letter of Map Revision (LOMR). Subsequent background research, modeling, and analysis were undertaken to ascertain that the hydraulic characteristics of the new crossing did not alter the calculated 100-year water surface profile. This was crucial to determine whether Perkins Creek could be incorporated into MnDNR's improved data LOMR without necessitating a separate LOMR solely for the replacement of the 4th Street crossing. The additional effort required for this task amounted to 26 hours for a Professional engineer and 14 hours for a Project Manager.

Completion of MT-2 Forms for Perkins Creek

Initially, our scope of work presumed that the MnDNR would prepare all MT-2 forms for the Perkins Creek segment of the LOMR. However, the DNR requested our assistance in completing the MT-2 forms for the Perkins Creek portion of the LOMR submission. The additional effort required for this task amounts to 6 hours for a Professional Engineer and 1 hour for a Project Manager.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

Mr. Steve Nasby
February 19, 2024
Page 2

REQUESTED ADDITIONAL FEES

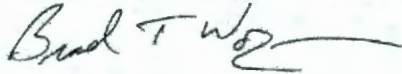
An additional fee of \$5,000.00 is requested, based on the cost breakdown as outlined below.

<u>Item</u>	<u>Fee</u>
4 th Street Crossing – Additional Modeling Efforts	\$ 3,500.00
Completion of MT-2 forms	\$ 1,500.00
Total Additional Fees Request	\$ 5,000.00

Please feel free to contact me with any questions or if you would like to discuss further.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Brad Woznak, PE,PH,CFM
Senior Engineer
(Lic. MN,WI,IA,NE,CO,SD,IN)

btw

c: Andrew Spielman – City of Windom

x:\uz\wwindom\170813\1-gen\10-setup-conf\03-proposafadditional services request_02192024_btw.docx

Accepted this ____ day of _____, 2024

CITY OF WINDOM, MINNESOTA

By: _____
Name

Title: _____



WINDOM POLICE DEPARTMENT

PO BOX 38, 444 NINTH STREET
WINDOM, MN 56101

Cory Hillesheim, Assistant Chief of Police

PHONE: (507)831-6134 / FAX: (507)831-1957



Date: 2/29/2024

To: Mayor Dominic Jones
Windom City Council
City Administrator Steve Nasby
Chief of Police Scott Peterson

I'm writing this letter with a heavy heart that I will be resigning from my position as Assistant Police Chief. An opportunity has presented itself outside of Law Enforcement that I have accepted.

I want to thank the City of Windom for providing me with many opportunities, memories, and lifelong friends since I started with the Police Department in 2009. I will be continuing my employment full time until March 15th 2024. After this date, I will continue to train my replacement, part time, until he/she feels comfortable with the position.

Again, thank you all for the support that you have provided the Windom Police Department and throughout my career for the City of Windom.

Sincerely,

A handwritten signature in black ink, appearing to read "Cory Hillesheim".

Asst. Chief Cory Hillesheim #204

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Mayor Dominic Jones
DATE: February 29, 2024
RE: Mayor Appointment to the Park & Recreation Commission
DEPT: Mayor/Council
CONTACT: Mayor Dominic Jones

Recommendations/Options/Action Requested

Recommendation from the Mayor to the City Council for approval of the following appointment to the Park and Recreation Commission.

Issue Summary/Background

Park & Recreation Commission

Term Expires

JoAnn Ray

12/31/26

Fiscal Impact

None.

Attachments

None.

SUMMARY

VALUE OF WORK COMPLETED TO DATE	\$1,406,274.95	ORIGINAL CONTRACT PRICE.....	\$1,422,793.95
LESS RETAINAGE..(5%).....	\$70,313.75	EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions).....	\$1,422,793.95
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT.....	\$1,335,961.20	LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT.....	\$1,335,961.20
LESS ESTIMATES PREVIOUSLY APPROVED.....		EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT.....	\$86,832.75
Pay Estimate No. 1.....	\$346,137.50	% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT.....	94%
Pay Estimate No. 2.....	\$95,077.10		
Pay Estimate No. 3.....	\$249,154.30		
Pay Estimate No. 4.....	\$31,806.95		
Pay Estimate No. 5.....	\$185,802.87		
Pay Estimate No. 6.....	\$224,916.14		
Pay Estimate No. 7.....	\$147,869.02		
Pay Estimate No. 8.....	\$33,151.38		
Pay Estimate No. 9.....			
Pay Estimate No. 10.....			
Pay Estimate No. 11.....			
Pay Estimate No. 12.....			
TOTAL AMOUNT DUE THIS ESTIMATE.....	\$22,045.94		

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By John Hoffman Date 2-18-24

CERTIFICATE

THE AMOUNT OF \$22,045.94 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By _____

Title _____

Date _____

Jason Am

2-20-24

604-16200

Truck Garage

Commission Approved 2-28-24

DGR ENGINEERING, Engineer

By Travis Ziv

Title Project Engineer

Date 2/15/2024

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C1	Excavation and Embankment (cu. yd.)	500	\$ 81.25		\$ 81.25	\$ 40,625.00	500	100%	\$ 40,625.00			\$ -
C2	12" granular building fill (tons)	575	\$ 33.75	\$ 12.50	\$ 46.25	\$ 26,593.75	575	100%	\$ 26,593.75			\$ -
C3	12" Subgrade Preparation (sq. yd.)	900	\$ 11.25		\$ 11.25	\$ 10,125.00	900	100%	\$ 10,125.00			\$ -
C4	7" PCC Surfacing (sq. yd.)	125	\$ 43.62	\$ 49.50	\$ 93.12	\$ 11,640.00	125	100%	\$ 11,640.00			\$ -
C5	Pavement Removal (sq. yd.)	250	\$ 28.75		\$ 28.75	\$ 7,187.50	250	100%	\$ 7,187.50			\$ -
C6	12" Class 5 Surfacing (tons)	600	\$ 25.00	\$ 16.25	\$ 41.25	\$ 24,750.00	600	100%	\$ 24,750.00			\$ -
C7	PVC Water Service (ln. ft.)	115	\$ 70.00	\$ 7.50	\$ 77.50	\$ 8,912.50	115	100%	\$ 8,912.50			\$ -
C8	6" SDR-26 PVC Sanitary Sewer Service (ln. ft.)	65	\$ 142.50	\$ 20.00	\$ 162.50	\$ 10,562.50	65	100%	\$ 10,562.50			\$ -
C9	8" PVC Roof Drain (ln. ft.)	202	\$ 85.00	\$ 20.00	\$ 105.00	\$ 21,210.00	202	100%	\$ 21,210.00			\$ -
C10	4" Perforated Subdrain (ln. ft.)	225	\$ 8.75	\$ 10.00	\$ 18.75	\$ 4,218.75	225	100%	\$ 4,218.75			\$ -
C11	Curb Stop w/ box (ea.)	1	\$ 1,250.00	\$ 2,500.00	\$ 3,750.00	\$ 3,750.00	1	100%	\$ 3,750.00			\$ -
C12	Sanitary Sewer Cleanout (ea.)	1	\$ 1,025.00	\$ 750.00	\$ 1,775.00	\$ 1,775.00	1	100%	\$ 1,775.00			\$ -
C13	Storm Sewer Cleanout (ea.)	3	\$ 1,125.00	\$ 1,375.00	\$ 2,500.00	\$ 7,500.00	3	100%	\$ 7,500.00			\$ -
C14	Connect to Existing Sanitary Service Tee (ea.)	1	\$ 4,282.50	\$ 312.50	\$ 4,595.00	\$ 4,595.00	1	100%	\$ 4,595.00			\$ -
C15	Corporation Stop (ea.)	1	\$ 1,015.00	\$ 1,125.00	\$ 2,140.00	\$ 2,140.00	1	100%	\$ 2,140.00			\$ -
C16	Connect to Existing Storm Outlet (ea.)	1	\$ 1,093.75	\$ 437.50	\$ 1,531.25	\$ 1,531.25	1	100%	\$ 1,531.25			\$ -
C17	Pipe Bollards (ea.)	4	\$ 391.00	\$ 984.00	\$ 1,375.00	\$ 5,500.00	4	100%	\$ 5,500.00			\$ -
C18	Silt Fence (ln. ft.)	250	\$ 5.00	\$ 1.25	\$ 6.25	\$ 1,562.50	250	100%	\$ 1,562.50			\$ -
C19	SWPPP compliance (ea.)	1	\$ 6,400.00	\$ 3,125.00	\$ 9,525.00	\$ 9,525.00	1.00	100%	\$ 9,525.00			\$ -
C20	Seeding, Fertilizing and Mulching (as req.)	1	\$ 4,500.00	\$ 2,125.00	\$ 6,625.00	\$ 6,625.00	1	100%	\$ 6,625.00			\$ -
C21	Clearing and Grubbing (as req.)	1	\$ 6,125.00		\$ 6,125.00	\$ 6,125.00	1	100%	\$ 6,125.00			\$ -
M22	Building Core-out & Disposal	1,780	\$ 31.25		\$ 31.25	\$ 55,625.00	1,780	100%	\$ 55,625.00			\$ -
M23	6" Granular Fill (cu. yd.)	150	\$ 40.00	\$ 12.50	\$ 52.50	\$ 7,875.00	150	100%	\$ 7,875.00			\$ -
M24	Embankment Borrow (cu. yd.)	1,630	\$ 42.50	\$ 12.50	\$ 55.00	\$ 89,650.00	1,630	100%	\$ 89,650.00			\$ -

PAY ESTIMATE No. 9
CONSTRUCTION OF A TRUCK GARAGE ADDITION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425306

For Period From: 12/31/2023 To: 1/31/2024
Contractor: Wilcon Construction Services LLC
Bid Date: May 4, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
A1	New wood-framed building (as req'd)	1	\$ 154,412.00	\$ 368,000.00	\$ 522,412.00	\$ 522,412.00	1.00	100%	\$ 522,412.00			\$ -
S1	Foundation, building (as req'd.)	1	\$ 31,894.00	\$ 22,605.00	\$ 54,499.00	\$ 54,499.00	1	100%	\$ 54,499.00			\$ -
S2	Concrete floor, building (as req'd)	1	\$ 26,725.00	\$ 36,496.00	\$ 63,221.00	\$ 63,221.00	1	100%	\$ 63,221.00			\$ -
M1	Plumbing system, building (as req'd.)	1	\$ 12,500.00	\$ 35,625.00	\$ 48,125.00	\$ 48,125.00	1.00	100%	\$ 48,125.00	0.482	48%	\$ 23,206.25
M2	HVAC system, building (as req'd.)	1	\$ 12,500.00	\$ 64,360.00	\$ 76,860.00	\$ 76,860.00	1.00	100%	\$ 76,860.00			\$ -
M3	Fuel System (as req'd)	1	\$ 15,000.00	\$ 43,798.00	\$ 58,798.00	\$ 58,798.00	1.00	100%	\$ 58,798.00			\$ -
G1	Mobilization (as req'd)	1	\$ 38,200.00	\$ 46,500.00	\$ 84,700.00	\$ 84,700.00	1	100%	\$ 84,700.00			\$ -
G2	General construction allowance (as req'd.)	1	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00	0.67	67%	\$ 33,481.00			\$ -
ALTERNATE ADDER #1												
AC1	7" PCC Surfacing (sq. yd.)	805	\$ 29.70	\$ 40.34	\$ 70.04	\$ 56,382.20	805	100%	\$ 56,382.20			\$ -
ALTERNATE ADDER #2												
AA2	Standing seam roof system (as req'd)	1	\$ 12,500.00	\$ 25,693.00	\$ 38,193.00	\$ 38,193.00	1	100%	\$ 38,193.00			\$ -

TOTAL CONTRACT PRICE: \$1,422,793.95

TOTAL TO DATE: \$1,406,274.95

CONTRACT TOTAL

THIS PERIOD: \$23,206.25

SUMMARY

VALUE OF WORK COMPLETED TO DATE \$829,123.26
LESS RETAINAGE..(5%)..... \$41,456.16
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT..... \$787,667.10
LESS ESTIMATES PREVIOUSLY APPROVED.....
 Pay Estimate No. 1..... \$218,220.30
 Pay Estimate No. 2..... \$265,352.04
 Pay Estimate No. 3..... \$164,064.76
 Pay Estimate No. 4.....
 Pay Estimate No. 5.....
 Pay Estimate No. 6.....
 Pay Estimate No. 7.....
 Pay Estimate No. 8.....
 Pay Estimate No. 9.....
 Pay Estimate No. 10.....
 Pay Estimate No. 11.....
 Pay Estimate No. 12.....
TOTAL AMOUNT DUE THIS ESTIMATE..... \$140,030.00

ORIGINAL CONTRACT PRICE..... \$5,563,762.48
EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions)..... \$5,563,762.48
LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT..... \$787,667.10
EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT..... \$4,776,095.38
% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT..... 14%

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By John Hoffman Date 2.15.24

CERTIFICATE

THE AMOUNT OF \$140,030.00 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By _____

Title _____

Date _____

Jason Star
2-20-24
604-16480

Commission Approved 2-28-24

DGR ENGINEERING, Engineer

By Travis Zio

Title Project Engineer

Date 2/15/2024

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
D1	Removal of the existing vehicle storage building above grade (as req'd)	1	\$ 25,912.00	\$ 12,088.00	\$ 38,000.00	\$ 38,000.00	1	100%	\$ 38,000.00			\$ -
D2	Removal of existing concrete, including vehicle storage slab and fdtns (cu. yd.) (refer to drawing S1)	320	\$ 65.87	\$ 65.87	\$ 131.74	\$ 42,156.80	320	100%	\$ 42,156.80			\$ -
C1	Embankment Borrow (cu. yd.)	2,200	\$ 28.83	\$ 28.83	\$ 57.66	\$ 126,852.00	1,320	60%	\$ 76,111.20			\$ -
C2	Building Subsoils Core-out & Disposal (cu. yd.)	1,880	\$ 22.65	\$ 22.65	\$ 45.30	\$ 85,164.00	1,880	100%	\$ 85,164.00			\$ -
C3	12" Subgrade Preparation (sq. yd.)	620	\$ 2.94	\$ 2.94	\$ 5.88	\$ 3,645.60			\$ -			\$ -
C4	Class 5 Base (tons)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00			\$ -			\$ -
C5	7" PCC Surfacing (sq. yd.)	620	\$ 36.22	\$ 49.28	\$ 85.50	\$ 53,010.00			\$ -			\$ -
C6	6" PCC Sidewalk (sq. yd.)	30	\$ 36.22	\$ 49.28	\$ 85.50	\$ 2,565.00			\$ -			\$ -
C7	Landscaping Rock (tons)	15	\$ 103.00	\$ 103.00	\$ 206.00	\$ 3,090.00			\$ -			\$ -
C8	Crushed Substation Rock (tons)	15	\$ 75.30	\$ 75.30	\$ 150.60	\$ 2,259.00			\$ -			\$ -
C9	Pavement Removal (sq. yd.)	790	\$ 4.70	\$ 4.70	\$ 9.40	\$ 7,426.00	790	100%	\$ 7,426.00			\$ -
C10	Sanitary Sewer Service (ln. ft.)	50	\$ 76.47	\$ 76.47	\$ 152.94	\$ 7,647.00	50	100%	\$ 7,647.00			\$ -
C11	Roof Drainline (ln. ft.)	160	\$ 55.88	\$ 55.88	\$ 111.76	\$ 17,881.60	160	100%	\$ 17,881.60			\$ -
C12	4" Perforated Subdrain (ln. ft.)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00			\$ -			\$ -
C13	Sanitary Sewer Cleanout (ea.)	1	\$ 835.29	\$ 835.29	\$ 1,670.58	\$ 1,670.58	1	100%	\$ 1,670.58			\$ -
C14	Storm Sewer Cleanout (ea.)	3	\$ 1,175.88	\$ 1,175.88	\$ 2,351.76	\$ 7,055.28	3	100%	\$ 7,055.28			\$ -
C15	Connect to Existing Sanitary Sewer (ea.)	1	\$ 2,344.70	\$ 2,344.70	\$ 4,689.40	\$ 4,689.40	1	100%	\$ 4,689.40			\$ -
C16	Connect to Existing Storm Sewer (ea.)	1	\$ 1,877.00	\$ 1,877.00	\$ 3,754.00	\$ 3,754.00	1	100%	\$ 3,754.00			\$ -
C17	Pipe Bollard (ea.)	14	\$ 506.25	\$ 1,125.00	\$ 1,631.25	\$ 22,837.50			\$ -			\$ -
C18	PCC Stairs with Railings (ea.)	1	\$ 5,760.00	\$ 5,850.00	\$ 11,610.00	\$ 11,610.00			\$ -			\$ -
C19	Silt fence/wattles/rock socks (ln. ft.)	50	\$ 7.06	\$ 7.06	\$ 14.12	\$ 706.00	50	100%	\$ 706.00			\$ -
C20	SWPPP management (ea.)	1	\$ 5,441.76	\$ 5,441.76	\$ 10,883.52	\$ 10,883.52	0.30	30%	\$ 3,265.06			\$ -
C21	Seeding, Fertilizing and Mulching (as req.)	1	\$ 4,275.00	\$ 2,018.75	\$ 6,293.75	\$ 6,293.75			\$ -			\$ -

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C22	Clearing and Grubbing (as req'd)	1	\$ 735.30	\$ 735.30	\$ 1,470.60	\$ 1,470.60	1	100%	\$ 1,470.60			\$ -
A1	Building envelope components (as req'd)	1	\$ 141,072.00	\$ 261,990.00	\$ 403,062.00	\$ 403,062.00	0.07	7%	\$ 26,200.00	0.07	7%	\$ 26,200.00
A2	Interior components (as req'd)	1	\$ 375,172.00	\$ 202,015.00	\$ 577,187.00	\$ 577,187.00	0.16	16%	\$ 89,838.42	0.13	13%	\$ 73,100.00
A3	Temporary Enclosure (as req'd)	1	\$ 14,117.00	\$ 9,822.00	\$ 23,939.00	\$ 23,939.00	1	100%	\$ 23,939.00			\$ -
S1	Foundation, bldg footings, fdtn walls, trenches, slab, and engine fdtns (as req'd)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00	0.80	80%	\$ 41,704.00			\$ -
S2	Foundation, Transformer Manhole (as req'd)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00			\$ -			\$ -
S3	Foundation, Exhaust Stacks (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00	2	100%	\$ 52,128.00			\$ -
S4	Trench covers and associated steel supports (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00			\$ -			\$ -
S5	Concrete masonry walls and masonry wall modification (as req'd)	1	\$ 34,100.00	\$ 34,100.00	\$ 68,200.00	\$ 68,200.00			\$ -			\$ -
S6	Installation of the floor opening, hoist, and hoist support structure (as req'd)	1	\$ 8,823.00	\$ 12,352.00	\$ 21,175.00	\$ 21,175.00			\$ -			\$ -
S7	Structural Steel and metal deck (as req'd)	1	\$ 241,334.00	\$ 606,373.00	\$ 847,707.00	\$ 847,707.00	0.04	4%	\$ 35,603.69			\$ -
M1	Plumbing System (as req'd)	1	\$ 111,705.00	\$ 208,811.00	\$ 320,516.00	\$ 320,516.00	0.05	5%	\$ 17,512.90	0.03	3%	\$ 9,500.00
M2	HVAC System, Office Area (as req'd)	1	\$ 87,799.00	\$ 154,176.00	\$ 241,975.00	\$ 241,975.00	0.11	11%	\$ 27,797.50	0.01	1%	\$ 3,600.00
M3	Building Ventilation System, Generation Plant (as req'd)	1	\$ 40,000.00	\$ 467,694.00	\$ 507,694.00	\$ 507,694.00			\$ -			\$ -
M4	Compressed Air System (as req'd)	1	\$ 15,588.00	\$ 38,235.00	\$ 53,823.00	\$ 53,823.00			\$ -			\$ -
M5	Engine Cooling System (as req'd)	2	\$ 36,170.00	\$ 61,323.00	\$ 97,493.00	\$ 194,986.00			\$ -			\$ -
M6	Engine Exhaust System (as req'd)	2	\$ 23,294.00	\$ 32,776.00	\$ 56,070.00	\$ 112,140.00			\$ -			\$ -
M7	Fuel System (as req'd)	1	\$ 32,352.00	\$ 21,470.00	\$ 53,822.00	\$ 53,822.00			\$ -			\$ -
M8	Urea System (as req'd)	1	\$ 19,505.00	\$ 26,176.00	\$ 45,681.00	\$ 45,681.00			\$ -			\$ -
E1	Control Panel Modifications (as req'd)	1	\$ 3,529.00	\$ 8,824.00	\$ 12,353.00	\$ 12,353.00			\$ -			\$ -
E2	Station service transformer installation (each)	1	\$ 22,059.00	\$ 20,588.00	\$ 42,647.00	\$ 42,647.00			\$ -			\$ -
E3	Switchgear room electrical equipment (as req'd)	1	\$ 7,294.00	\$ 22,941.00	\$ 30,235.00	\$ 30,235.00			\$ -			\$ -
E4	Generator room and roof electrical equipment (as req'd)	1	\$ 17,647.00	\$ 32,352.00	\$ 49,999.00	\$ 49,999.00			\$ -			\$ -
E5	Existing generation plant modifications (as req'd)	1	\$ 5,882.00	\$ 5,647.00	\$ 11,529.00	\$ 11,529.00			\$ -			\$ -

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E6	Office building modifications (as req'd)	1	\$ 23,529.00	\$ 11,176.00	\$ 34,705.00	\$ 34,705.00			\$ -			\$ -
E7	Substation fence modifications (as req'd)	1	\$ 5,294.00	\$ 8,235.00	\$ 13,529.00	\$ 13,529.00			\$ -			\$ -
E8	Generation plant lighting and power (as req'd)	1	\$ 66,176.00	\$ 34,000.00	\$ 100,176.00	\$ 100,176.00	0.12	12%	\$ 11,720.59			\$ -
E9	Cable tray additions (as req'd)	1	\$ 52,941.00	\$ 26,471.00	\$ 79,412.00	\$ 79,412.00			\$ -			\$ -
E10	Grounding additions (as req'd)	1	\$ 20,588.00	\$ 10,118.00	\$ 30,706.00	\$ 30,706.00			\$ -			\$ -
E11	Neutral grounding reactors (each)	2	\$ 7,353.00	\$ 16,706.00	\$ 24,059.00	\$ 48,118.00			\$ -			\$ -
E12	Generator power cable 15 kV (3) 1/0 AWG Cu. (ft.)	380	\$ 12.35	\$ 42.35	\$ 54.70	\$ 20,786.00			\$ -			\$ -
E13	Generator neutral cable 15 kV (1) 1/0 AWG Cu. (ft.)	50	\$ 10.00	\$ 22.65	\$ 32.65	\$ 1,632.50			\$ -			\$ -
E14	Generator neutral cable 600 V (1) 1/0 AWG Cu. (ft.)	360	\$ 5.60	\$ 22.65	\$ 28.25	\$ 10,170.00			\$ -			\$ -
E15	Primary station service cable, 15 kV, (3) 1/0 Str. Al. (ft.)	210	\$ 16.18	\$ 47.35	\$ 63.53	\$ 13,341.30			\$ -			\$ -
E16	Secondary station service cable, 600 V, (4) #350 Str. Cu. (ft.)	150	\$ 17.65	\$ 48.82	\$ 66.47	\$ 9,970.50			\$ -			\$ -
E17	Secondary station service cable, 600 V, (4) #4/0 Str. Cu. (ft.)	75	\$ 16.47	\$ 46.77	\$ 63.24	\$ 4,743.00			\$ -			\$ -
E18	(4) Conductor #4/0, 4/C-4/0 (ft.)	60	\$ 16.47	\$ 46.77	\$ 63.24	\$ 3,794.40			\$ -			\$ -
E19	(4) Conductor #2/0, 4/C-2/0 (ft.)	60	\$ 14.12	\$ 43.00	\$ 57.12	\$ 3,427.20			\$ -			\$ -
E20	(4) Conductor #1/0, 4/C-1/0 (ft.)	60	\$ 12.94	\$ 41.00	\$ 53.94	\$ 3,236.40			\$ -			\$ -
E21	(4) Conductor #2, 4/C-2 VFD (ft.)	700	\$ 7.06	\$ 14.71	\$ 21.77	\$ 15,239.00			\$ -			\$ -
E22	(4) Conductor #4, 4/C-4 (ft.)	260	\$ 5.88	\$ 17.35	\$ 23.23	\$ 6,039.80			\$ -			\$ -
E23	(4) Conductor #4, 4/C-4 VFD (ft.)	380	\$ 5.88	\$ 17.35	\$ 23.23	\$ 8,827.40			\$ -			\$ -
E24	(4) Conductor #6, 4/C-6 (ft.)	120	\$ 5.88	\$ 16.30	\$ 22.18	\$ 2,661.60			\$ -			\$ -
E25	(4) Conductor #6, 4/C-6 VFD (ft.)	640	\$ 5.88	\$ 16.30	\$ 22.18	\$ 14,195.20			\$ -			\$ -
E26	(2) Conductor #8, 2/C-8 (ft.)	170	\$ 3.53	\$ 15.00	\$ 18.53	\$ 3,150.10			\$ -			\$ -
E27	(4) Conductor #8, 4/C-8 (ft.)	215	\$ 4.71	\$ 15.00	\$ 19.71	\$ 4,237.65			\$ -			\$ -
E28	(2) Conductor #12, 2/C-12 (ft.)	680	\$ 3.53	\$ 12.00	\$ 15.53	\$ 10,560.40			\$ -			\$ -
E29	(3) Conductor #12, 3/C-12 (ft.)	5,685	\$ 3.53	\$ 14.71	\$ 18.24	\$ 103,694.40			\$ -			\$ -

PAY ESTIMATE No. 4

CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 12/31/2023 To: 1/31/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E30	(4) Conductor #12, 4/C-12 (ft.)	450	\$ 4.71	\$ 16.71	\$ 21.42	\$ 9,639.00			\$ -			\$ -
E31	(2) Conductor #14, 2/C-14 (ft.)	3,810	\$ 2.36	\$ 12.06	\$ 14.42	\$ 54,940.20			\$ -			\$ -
E32	(12) Conductor #14, 12/C-14 (ft.)	1,420	\$ 8.24	\$ 12.06	\$ 20.30	\$ 28,826.00			\$ -			\$ -
E33	(2) Conductor #16 Shielded, 2/C-16S (ft.)	780	\$ 2.36	\$ 9.65	\$ 12.01	\$ 9,367.80			\$ -			\$ -
E34	(3) Conductor #16 Shielded, 3/C-16S (ft.)	640	\$ 2.95	\$ 3.35	\$ 6.30	\$ 4,032.00			\$ -			\$ -
E35	Cat 6 cables (as req'd)	1	\$ 206.00	\$ 2,530.00	\$ 2,736.00	\$ 2,736.00			\$ -			\$ -
G1	General conditions (as req'd)	1	\$ 438,812.00		\$ 438,812.00	\$ 438,812.00	0.30	30%	\$ 131,538.64	0.08	8%	\$ 35,000.00
G2	Mobilization (as req'd)	1	\$ 74,143.00		\$ 74,143.00	\$ 74,143.00	1	100%	\$ 74,143.00			\$ -
G3	General construction allowance (as req'd)	1	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00			\$ -			\$ -

TOTAL CONTRACT PRICE: \$5,563,762.48

TOTAL TO DATE: \$829,123.26

CONTRACT TOTAL

THIS PERIOD: \$147,400.00

507-375-5464
507-375-4707

NAME OF PROJECT: WIN023		DATE 10/10/2023	
PROPOSAL REQUEST #: 4			
DESCRIPTION OF CHANGE: Add 2" domestic water line to Mech Rm 114 in lieu of 1"			
Time Extension		0	
DIRECT COSTS	UNITS	RATE	COST
	0	\$60.00	0.00
Labor: Coordination by Project Mgr	1	\$105.00	105.00
LABOR: Coordination by Job Sup	0.5	\$80	40.00
TRAVEL TIME	0	60	0.00
MILEAGE	0	0.4	0.00
SUBSISTENCE	0	2.5	0.00
INSPECTION FEE AND TESTING	0	0	0.00
EQUIPMENT RENTAL	0	0	0.00
TOOL RENTAL	0	35	0.00
BLADE USE	0	0.5	0.00
LIFT RENTAL PER WEEK	0	650	0.00
CLEAN-UP	0	40	0.00
OTHER	0	40	0.00
BOND	505	0%	0.00
ELECTRICITY	505	0.00%	0.00
WATER	505	0%	0.00
DUMPSTER	505	0.00%	0.00
HEAT	505	0%	0.00
TELEPHONE	505	0%	0.00
TOTAL INDIRECT COSTS			145.00
Schwallbach Labor	1		80
Schwallbach Material	1		280
			0
			0
			0
			0
			0
			0
			0
			0
TOTAL FROM DIVISIONS			360
TOTAL GC COSTS		\$	145.00
TOTAL FROM SUBCONTRACTORS		\$	360.00
TOTAL COST		\$	505.00
CO MARKUP ON SUBCONTRACTOR COSTS			1.05
TOTAL FOR CHANGE ORDER			\$530
WILCON CONSTRUCTION SERVICES	John Hoffman		10.10.23
Approved Owner / Architect			

WILCON CONSTRUCTION SERVICES
P.O. BOX 502
ST. JAMES MN, 56081

PHONE
FAX

507-375-5464
507-375-4707

NAME OF PROJECT: WIN023		DATE 1.30.24	
PROPOSAL REQUEST #: <u>65</u>			
DESCRIPTION OF CHANGE: RPZ @ Power Wash Station			
Time Extension	0		
DIRECT COSTS	UNITS	RATE	COST
	0	\$60.00	0.00
Labor: Coordination by Project Mgr	0	\$105.00	0.00
LABOR: Coordination by Job Sup	1	\$80	80.00
TRAVEL TIME	0	60	0.00
MILEAGE	0	0.4	0.00
SUBSISTENCE	0	2.5	0.00
INSPECTION FEE AND TESTING	0	0	0.00
EQUIPMENT RENTAL	0	0	0.00
TOOL RENTAL	0	35	0.00
BLADE USE	0	0.5	0.00
LIFT RENTAL PER WEEK	0	650	0.00
CLEAN-UP	0	40	0.00
OTHER	0	40	0.00
BOND	0	0%	0.00
ELECTRICITY	0	0.00%	0.00
WATER	0	0%	0.00
DUMPSTER	0	0.00%	0.00
HEAT	0	0%	0.00
TELEPHONE	0	0%	0.00
TOTAL INDIRECT COSTS			80.00
Schwallbach Material	1		646
Schwallbach Labor	1		145
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
TOTAL FROM DIVISIONS			791
TOTAL GC COSTS		\$	80.00
TOTAL FROM SUBCONTRACTORS		\$	791.00
TOTAL COST		\$	871.00
CO MARKUP ON SUBCONTRACTOR COSTS		1.05	5%MU
TOTAL FOR CHANGE ORDER		\$915	
WILCON CONSTRUCTION SERVICES	<i>John Hoffman</i>	1.30.24	
Approved Owner / Architect			

Approved Commission 2-28-24

AIA Document G702™ – 1992

Application and Certificate for Payment

TO OWNER: City of Windom 1105 First Avenue Windom MN 56101	PROJECT: River Bend Liquor 575 2nd Ave Windom MN 56101	APPLICATION NO: 4 PERIOD TO: 2/29/2024 CONTRACT FOR: CONTRACT DATE: 9/7/2023 PROJECT NOS: / /	Distribution to: OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ FIELD ☐ OTHER ☐
FROM CONTRACTOR: Sussner Construction, Inc. 305 Legion Field Road Marshall MN 56258	VIA ARCHITECT: TSP Architects 1112 N West Ave Sioux Falls SD 57104		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 745,885.00
2. NET CHANGE BY CHANGE ORDERS	\$ 27,603.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 773,488.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 565,511.00
5. RETAINAGE:	
a. 5.00 % of Completed Work (Column D + E on G703)	\$ 29,775.57
b. 0.00 % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 29,775.57
6. TOTAL EARNED LESS RETAINAGE	\$ 565,735.43
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 415,630.59
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 149,114.84
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 207,752.57
(Line 3 minus Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 27,603.00	\$ 0.00
Total approved this month	\$ 0.00	\$ 0.00
TOTAL	\$ 27,603.00	\$ 0.00
NET CHANGES by Change Order	\$ 27,603.00	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Sussner Construction, Inc.

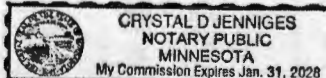
By: [Signature] Date: 02/29/24

State of: Minnesota

County of: Lyon

Subscribed and sworn to before me this 29th day of February, 2024

Notary Public: [Signature]
My commission expires: January 31, 2028



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 149,114.84

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 2/29/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA® Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4
APPLICATION DATE: 2/29/2024
PERIOD TO: 2/29/2024
ARCHITECT'S PROJECT NO:

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
017	Resilient Base / Carpet	7,850.00	0.00	0.00	0.00	0.00	0.00	7,850.00	0.00
018	Resinous Flooring	31,500.00	0.00	0.00	0.00	0.00	0.00	31,500.00	0.00
019	Painting	18,200.00	0.00	0.00	0.00	0.00	0.00	18,200.00	0.00
020	P-Lam Cabinets / C-tops	6,100.00	3,660.00	2,440.00	0.00	6,100.00	100.00	0.00	305.00
021	Plumbing / HVAC	106,950.00	58,822.50	21,390.00	0.00	80,212.50	75.00	26,737.50	4,010.63
022	Electrical	80,750.00	29,070.00	19,380.00	0.00	48,450.00	60.00	32,300.00	2,422.50
023	Hydro Seeding	3,500.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0.00
024	Temp Jobsite Fencing	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00	0.00	100.00
025	Equipment	10,000.00	7,500.00	0.00	0.00	7,500.00	75.00	2,500.00	375.00
026	General Requirements	35,135.00	17,567.50	10,540.50	0.00	28,108.00	80.00	7,027.00	1,405.41
027	Bond	7,600.00	7,600.00	0.00	0.00	7,600.00	100.00	0.00	380.00
028	Mobile	20,000.00	6,000.00	10,000.00	0.00	16,000.00	80.00	4,000.00	800.00
029	Dumpsters	8,300.00	4,150.00	2,075.00	0.00	6,225.00	75.00	2,075.00	311.25
30	Change Order 1	27,603.00	27,603.00	0.00	0.00	27,603.00	100.00	0.00	1,380.15
GRAND TOTAL		773,488.00	438,548.00	156,963.00	0.00	595,511.00	76.99	177,977.00	29,775.57

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10/21/04/CD/04



1112 N West Ave
Sioux Falls, SD 57104

(605) 336-1160
www.teamtsp.com

Amendment #2 Letter

February 29, 2024

RE: City of Windom
River Bend Liquor Reno
Windom, MN
TSP Project No. 03201413.2

Steve Nasby
City of Windom
444 9th Street, P.O.Box 38
Windom, MN
56101-0038

Dear Steve,

In conversations over the past few weeks with both the Owner and the Contractor regarding scheduling, an extension of time to the River Bend Liquor Store Renovation project has been discussed. The additional days being requested is 10 calendar days. No previous extension of time requests have been made to date.

Per the contract, the original date for Substantial Completion of the River Bend Liquor Store Renovation project is May 1, 2024. This requested extension will make May 10, 2024 the new Substantial Completion date.

TSP finds this request will be a benefit to the project for a couple of reasons.

1. Shifting the schedule back 1-week will allow the store to be closed one less weekend and therefore remain in operation for its customers longer. Prior to the adjusted schedule, the store would need to be closed two weekends in a row. Reference attached schedules.
2. Shifting the schedule back 1-week will now allow the epoxy flooring install to occur at the same time as the Liquor Store manager's out-of-town conference.

If accepted, a Professional Services Agreement Amendment will be created which officially extends the contract time.

TSP, Inc.

If you have any questions or concerns, please contact me. Thank you!

Greg Schoer
Architect

Attachments:

- Previous Schedule (May 1 completion date)
- Extended Schedule (May 10 completion date)

River Bend Liquor Store Addition/Renovation (May 1, 2024 Completion)
--

		February																												March																												April																											
Task	Contractor	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29																										
DIVISION 2:																																																																																					
Interior Demo Phase 2	Sussner																																																																																				
Interior Demo Phase 3	Sussner																																																																																				
Clear out Product from Floor	Owner																																																																																				
Demo Existing Flooring	Sussner																																																																																				
DIVISION 6:																																																																																					
Plastic Laminate Cabinets	Sussner Const.																																																																																				
Wall Framing/Soffit Framing	Sussner Const.																																																																																				
DIVISION 7:																																																																																					
Insulation / Vapor Barrier	Greener World																																																																																				
Standing Seam Roof	Sussner																																																																																				
Wall Panels	Sussner																																																																																				
Spray Foam	Greener World																																																																																				
DIVISION 8:																																																																																					
Doors/Frames/Hardware	Sussner																																																																																				
Aluminum/Glazing	Fairmont Glass																																																																																				
Coiling Door	Sussner																																																																																				
DIVISION 9:																																																																																					
Gypsum Board	Northwest																																																																																				
Acoustical Ceilings	McKenney																																																																																				
Carpet/Vinyl Base	MCI																																																																																				
Resinous Flooring																																																																																					
Painting																																																																																					
DIVISION 22/23:																																																																																					
Plumbing Rough-In																																																																																					
Plumbing Fixtures																																																																																					
HVAC																																																																																					
DIVISION 26-28:																																																																																					
Electrical Underground	Mears																																																																																				
Electrical Rough-In																																																																																					
Electrical Fixtures																																																																																					
Lights																																																																																					
DIVISION 32:																																																																																					
New Front Walk/Apron																																																																																					
Seeding																																																																																					
Interior Demo Phase 2																																																																																					
Interior Demo Phase 3																																																																																					
Demo Existing Flooring																																																																																					

River Bend Liquor Store Addition/Renovation (May 10, 2024 Completion)

[illegible]

River Bend Liquor Store Addition/Renovation (May 1, 2024 Completion)

[illegible]

River Bend Liquor Store Addition/Renovation (May 10, 2024 Completion)

